

TWYNING PARISH COUNCIL

Grants Policy Guidelines

Adopted July 2022

1. Twynning Parish Council will consider making a grant under the provisions of the Local Government Act 1972 or the General Power of Competence, providing the applicant submits a grant application with appropriate details.
2. The Parish Council has a responsibility to ensure value for money for taxpayers and to make every attempt to ensure public money is spent in a responsible manner within Twynning or for the direct benefit of Twynning residents.
3. Local groups and charitable requests will be considered, and must provide services that will benefit a significant proportion of the local community
4. Applications will not be considered from groups outside Twynning unless there is an obvious benefit for Twynning residents.
5. The organisation's accounts should be publicly available and are requested with the application – if accounts are not available, a reason should be given as to their unavailability.
6. An organisation should have a bank account in its own name with two authorised representatives elected from within the organisation required to sign each cheque.
7. Applicants will need to demonstrate that match funding applications have been made.
8. Grant applications are considered in March and September. Larger grants may be deferred until the next financial year if approved to allow the Parish Council to budget for the amount.
9. Applicants should note that the Parish Council holds the funds until the project has been delivered and copy invoices received. Funds not drawn down within 12 months of grant offer (or other time as specified by the Council) will be made available to other projects.
10. The following documents are required with the application for funding:
 - Copy of written constitution or details of aims and objectives of the organisation/group
 - Copy of accounts and most recent bank statement
 - Evidence of match funding