

MINUTES (subject to agreement at the next Council Meeting) of a meeting of the Parish Council held on Monday 18th September 2023 at 7.30pm in the Village Hall, Twyning.

Councillors Present: Cllr. Davies, Ellis, Ferguson, Hadley, Holden, Lockett (Chairman)

Also Present: 5 members of the public, Clerk/RFO, County Councillor Cate Cody, Borough Councillor Mike Sztymiak

796	<u>To Receive Apologies</u> Apologies received from Cllr Clayson (illness)																																																																																				
797	<u>Appointment of a Vice Chairman</u> Cllr Clayson was appointed by unanimous vote having indicated his willingness to stand																																																																																				
798	<u>To receive declarations of interest/requests for dispensation</u> There were no declarations of interest																																																																																				
799	<u>To agree the Minutes of the Council Meeting of 17th July 2023</u> Cllr Ellis sought to amend the wording of the item on the Village Inn seats – Cllr Lockett asked him to forward his amendment via email and stated that there had been an opportunity to comment when the draft minutes were circulated The Minutes were unapproved at the meeting																																																																																				
800	<u>Receive applications for Co-option to the Council</u> None received																																																																																				
801	<p><u>Finance</u></p> <p>1. Receive report of interim payments, the budget report and bank reconciliation to end of August Interim payments were approved as follows:</p> <table border="1"> <tbody> <tr> <td>Cheltenham Brand - New Caution sign</td> <td>62.28</td> <td>51.9</td> <td>10.38</td> </tr> <tr> <td>Sarah Don Bramah website editing</td> <td>141.66</td> <td>141.66</td> <td>0</td> </tr> <tr> <td>2Commune Website</td> <td>1680</td> <td>1400</td> <td>280</td> </tr> <tr> <td>DUDA (Domain & website hosting)</td> <td>242.11</td> <td>242.11</td> <td>0</td> </tr> <tr> <td>Bank Charges (currency exchange)</td> <td>6.65</td> <td>6.65</td> <td>0</td> </tr> <tr> <td>D Lockett (Mileage)</td> <td>15.57</td> <td>15.57</td> <td>0</td> </tr> <tr> <td>Bodypower Sports Ltd - gym equipment</td> <td>2642</td> <td>2201.67</td> <td>440.33</td> </tr> <tr> <td>Administration</td> <td>983.81</td> <td>983.81</td> <td>0</td> </tr> <tr> <td>Trend Micro Antivirus</td> <td>19.95</td> <td>16.62</td> <td>3.33</td> </tr> <tr> <td>PKF Littlejohn Audit Fee</td> <td>378</td> <td>315</td> <td>63</td> </tr> <tr> <td>Twyning Village Hall</td> <td>16</td> <td>16</td> <td>0</td> </tr> <tr> <td>Office Expenses</td> <td>49.85</td> <td>49.85</td> <td>0</td> </tr> <tr> <td>Bank Charges</td> <td>8</td> <td>8</td> <td>0</td> </tr> <tr> <td>Microsoft</td> <td>11.28</td> <td>9.4</td> <td>1.88</td> </tr> <tr> <td>Jeremy Brookes (Grasscutting)</td> <td>930</td> <td>930</td> <td>0</td> </tr> <tr> <td>Twyning Mens Shed (bench refurbishment)</td> <td>475</td> <td>475</td> <td>0</td> </tr> <tr> <td>CLK Media (Twyning Bulletin)</td> <td>567.6</td> <td>567.6</td> <td>0</td> </tr> </tbody> </table> <p>The Budget report to the end of August indicated expenditure £26110 and income £25341 indicating the Council were running on reserves. The vouchers and bank statement were checked by Cllr Ellis and the balance reconciled at £13521.19</p> <p>2. Receive list of payments for September The following payments were approved presented to date:</p> <table border="1"> <thead> <tr> <th>September Payments</th> <th>Total</th> <th>Net</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>Administration</td> <td>983.81</td> <td>983.81</td> <td>0</td> </tr> <tr> <td>PAYE</td> <td>1007.07</td> <td>1007.07</td> <td>0</td> </tr> <tr> <td>PATA Payroll administration</td> <td>25.8</td> <td>25.8</td> <td>0</td> </tr> </tbody> </table>	Cheltenham Brand - New Caution sign	62.28	51.9	10.38	Sarah Don Bramah website editing	141.66	141.66	0	2Commune Website	1680	1400	280	DUDA (Domain & website hosting)	242.11	242.11	0	Bank Charges (currency exchange)	6.65	6.65	0	D Lockett (Mileage)	15.57	15.57	0	Bodypower Sports Ltd - gym equipment	2642	2201.67	440.33	Administration	983.81	983.81	0	Trend Micro Antivirus	19.95	16.62	3.33	PKF Littlejohn Audit Fee	378	315	63	Twyning Village Hall	16	16	0	Office Expenses	49.85	49.85	0	Bank Charges	8	8	0	Microsoft	11.28	9.4	1.88	Jeremy Brookes (Grasscutting)	930	930	0	Twyning Mens Shed (bench refurbishment)	475	475	0	CLK Media (Twyning Bulletin)	567.6	567.6	0	September Payments	Total	Net	VAT	Administration	983.81	983.81	0	PAYE	1007.07	1007.07	0	PATA Payroll administration	25.8	25.8	0
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802	<p><u>General Business</u></p> <ol style="list-style-type: none"> Repairs to gate at the top of Kilmore Field and discuss how to encourage use of carpark in conjunction with use of the field and discuss use of the field for future village events – Cllr Luckett to arrange repair of the gate and TRAC to be asked to make use of the carpark Village Green Protection – discuss the way forward and process of achieving aims – Council agreed that costs should be obtained for natural rock blocks for the verges and voted 5 for 1 against (Cllr Ellis) barrier hoops for the Green. Cllr Holden to action Repairs to drainage channel (The Pound) – quote outstanding for filling in the channel Arrangements for Remembrance Day Parade – no new arrangements necessary. The Council agreed the usual donation to RBL of £120 6th June 2024 D-Day Beacon – details to be passed to scouts (Cllr Hadley) 																
803	<p><u>To receive and request reports from Borough/County Councillors</u></p> <ul style="list-style-type: none"> Request a review of Tewkesbury Borough Council’s involvement in the Joint Core Strategy and how it benefits Tewkesbury <p>Prior to the meeting the Council received a press release from the Borough Council which stated that the Borough now accepted it could not demonstrate a 5 year land supply in the newly adopted Local Plan and was to issue an interim Housing Position Statement. Longer term the Council has agreed to continue to work with Cheltenham and Gloucester councils to produce a new Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan (CGTSLP) for long term determination of where developments should go. As part of the process a local development scheme (LDS) for each council will also be produced to provide a planning framework for each individual council. The advantage of using this approach will be to save costs by having only one local public enquiry on the development plans. This decision arose as a result of the Planning Inspectorate’s decision on various appeals in which the Inspectorate found fault with the housing numbers.</p> <p>Councillor Szymiak expressed concern at this approach and felt that TBC councillors had been misled by planning experts contracted to work on the Local Plan and that the implications of forging ahead with the Garden Town had not been understood.</p> <p>Members of Twynning Council expressed dismay at the submissive attitude of TBC in reliving the joint strategy under another name.</p> <p>Gloucestershire County Council Report - Cate Cody - 18th September 2023</p> <p><u>Greener Together Event</u> Sat 23rd September, 11am-3pm in the gardens of the Town Hall – stalls with free activities for children and adults, plus plant-based street food on sale.</p> <p><u>Tewkesbury Repair Cafe</u> Next session Sat 21st October, 2-5pm at the Baptist Church.</p> <p><u>Daytime Discos Free events</u>, all are welcome – you can enjoy a cup of tea, a chat and some happy swing music, or even join in with some dancing if you like. Next event Tuesday 31st Oct, 1-4pm, Watson Hall.</p> <p><u>Fostering</u> There is a shortage of foster carers in Gloucestershire, if you’d like to find out more, lots of information can be found here. https://www.gloucestershire.gov.uk/fostering/</p> <p><u>Thriving Communities Grant 2024</u> A programme to support not-for-profit organisations in Gloucestershire to deliver projects which help people to stay well, connected and living independently for as long as possible. Funding can be used to: develop new or existing projects that strengthen community-based activity; staffing costs; overheads; volunteer expenses; continued delivery of projects or increased activity to meet demand. Grants can be: up to £7,500, applicants must be for not-for-profit organisations; collaborative and partnership bids welcomed. Applications close 15th Oct, notifications Dec ‘23 and grants paid in Jan ‘24. To request an application form, please send an email specifying where your project will be delivered: thrivingcommunities@gloucestershire.gov.uk For support with Tewkesbury related applications, email: communitydevelopment@tewkesbury.gov.uk</p> <p><u>Gloucestershire Archives</u> awarded nearly £250k Heritage Fund grant to help record the county’s environmental legacy and drive forward climate action. The project will aim to encourage further</p>																

	<p>environmental action by exploring climate change and involving people in green heritage activities. It comes under the Heritage Fund’s Dynamic Collections programme which will see the county’s environmental archives opened up and used for various events and activities involving the public, including: Public workshops with young people and environmental groups to help collect new environmental archives and oral histories, including from key environmentalists to fill gaps and provide a fuller record for future generations; An online and travelling exhibition called ‘Green Gloucestershire – Our Past, Our Future’; Events hosted at the Heritage Hub in Gloucester as well as inside libraries, schools, community venues and online, to help raise awareness of environmental sustainability; Volunteer programme sorting and listing significant environmental map collections; Cataloguing existing archived environmental records; Training for new archives apprentice to produce guides and toolkits to unlock environmental archives for diverse audiences; Environmental audit of Gloucestershire Heritage Hub to reduce its carbon footprint, by adding solar panels and reducing waste and consumption of gas and electricity; Public pledge campaign with Gloucestershire Wildlife Trust to reduce carbon footprints.</p> <p><u>Social worker shortlisted for top national award</u> One of the county council’s children’s social workers has been shortlisted for an annual award which recognises inspiring and extraordinary social work. Ellie Taylor, has been selected as a finalist for ‘Newly Qualified Children’s Social Worker of the Year’ in the Social Worker of the Year Awards 2023. Ellie was nominated for her passionate support of children and families, regularly going above and beyond for those she supports, including young people seeking asylum for who she implemented her own system to help them settle into life in the UK. Ellie used picture messaging to help young people gain some basic knowledge in English before they entered education and to check in with them afterwards to find out how they are settling in. A passionate advocate of young people, Ellie makes sure they feel valued and listened to.</p> <p><u>Gloucestershire firefighters on winners’ podium at British Firefighter Challenge</u> Sixteen firefighters from Gloucestershire Fire and Rescue Service (GFRS) travelled to Manchester for the Annual British Firefighter Challenge that took place in July and won first place out of 20 services with the fastest three combined race times. For the second year, the team also won a trophy for achieving the most for The Fire Fighters Charity, raising £2,755. The British Firefighter Challenge is organised by firefighters, from across the UK and the world, to test their speed, skill and strength. One of the challenges involves running to the top of a three-storey tower, hauling a hose to the top and running back down the tower. The competition aims to raise money for The Fire Fighters Charity which supports current and retired fire service staff and their families.</p>
804	<p><u>To receive reports from Parish Councillors</u></p> <ul style="list-style-type: none"> • Severn Trent bore hole tests (Cllr Luckett) Cllr Luckett reported that he had been liaising with ST regarding trial pits on Kilmore Field and footpath. ST had advised they will put back as found. ST had also indicated tests on Downfield Lane with a road closure. A meeting would be requested to obtain further details on their progress. • Tree Warden Report – The bi-annual inspection by a qualified arboriculturist had taken place and recommendations for works would now be costed. (Cllr Luckett)
805	<p><u>Public Participation</u></p> <p>A resident commented that rock barriers a good idea A resident suggested that diseased trees should be removed immediately. A resident queried whether the Council would arrange for the hedges and ditches on Kilmore Field to be cleared A resident advised that heras fencing still hampering progress on the footpath at Hillend</p>
806	<p><u>Progress on Matters from Previous Meetings</u></p> <p>MVAS – waiting for installation and training - GCC Bins at the Quay – waiting for installation TBC Horse Signs – waiting for installation - GCC</p>
807	<p><u>Date of Next Meeting</u></p> <p>16th October 2023</p>
808	<p><u>The Council will call for an adjournment to exclude the public to discuss a legal matter</u></p> <p>Cllr Luckett, Davies and the Clerk had met with a resident who was interested in purchasing Showborough Common – this suggestion was put to the Council but no decision made until an offer received in writing</p>

