

MINUTES (subject to agreement at the next Council meeting) of a meeting of the Parish Council held on Monday 17<sup>th</sup> July 2023 at 7.30pm in the Village Hall, Twyning. (The meeting commenced at 7.45pm)

Councillors Present: Cllr Clayson, Ellis, Ferguson, Holden, Lockett (Chairman)

Also Present: Clerk/RFO, County Councillor Cate Cody, Borough Councillors Philip Workman and Mike Sztymiak

775	<u>To Receive Apologies</u> Apologies received from Cllr Davies (holiday) Cllr Hadley (work commitments)																																												
776	<u>Appointment of a Vice Chairman</u> <b>No appointment made due to lack of volunteers</b>																																												
777	<u>To receive declarations of interest/requests for dispensation</u> <b>Cllrs. Lockett, Holden, Ellis, Ferguson requested dispensation to speak to item 781.1</b>																																												
778	<u>To agree the Minutes of the Council Meeting of 19<sup>th</sup> June 2023</u>  <b>The Minutes were agreed as a true record</b>																																												
779	<u>Receive applications for Co-option to the Council</u>  None received																																												
780	<p><u>Finance</u></p> <p>1. Receive the budget report and bank reconciliation to end of June <b>Expenditure £14519.03 Receipts £23045.31 were noted. The Bank Statement was checked by Cllr Clayson and the reconciliation of the current account agreed at £21907.44</b></p> <p>2. Agree payments for July <b>Anticipated payments were agreed as follows:</b></p> <table border="1"> <tbody> <tr> <td>J Brookes (Grasscutting)</td> <td>930</td> <td>930</td> <td>0</td> </tr> <tr> <td>Twyning Village Hall (meeting room)</td> <td>16</td> <td>16</td> <td>0</td> </tr> <tr> <td>HP Printer Toner</td> <td>55.99</td> <td>46.66</td> <td>9.33</td> </tr> <tr> <td>Canon Printer Ink</td> <td>54.94</td> <td>45.78</td> <td>9.16</td> </tr> <tr> <td>Administration</td> <td>983.81</td> <td>983.81</td> <td>0</td> </tr> <tr> <td>PAYE (Apr/May/Jun)</td> <td>1007.07</td> <td>1007.07</td> <td>0</td> </tr> <tr> <td>Microsoft</td> <td>11.28</td> <td>9.4</td> <td>1.88</td> </tr> <tr> <td>Bank Charges</td> <td>8</td> <td>8</td> <td>0</td> </tr> <tr> <td>Office Expenses</td> <td>69.4</td> <td>69.4</td> <td>0</td> </tr> <tr> <td>DKE Audit Services (Internal audit)</td> <td>225</td> <td>225</td> <td>0</td> </tr> <tr> <td></td> <td><u>3361.49</u></td> <td><u>3341.12</u></td> <td><u>20.37</u></td> </tr> </tbody> </table> <p>The clerk reported interim payments of £1211 to London Hearts (defibrillator at TRAC), S Don-Bramah £141.66 (website editing) D Lockett £18.32 (mulch for trees). These payments were agreed.</p> <p>3. Receive quote for repair to the drainage channel £500 – the Council discussed the quotation and the fact that the resident who had access over the channel refused to pay 50% of the costs. The Council felt that they had made a generous offer where ownership of the channel was unclear and the cause of the fault was in question. A less expensive remedy would be sought.</p> <p>4. Receive quote for new noticeboard Church End – £650 (to hold 6 A4 sheets) The Council did not support this expenditure and Cllr Lockett would seek costs for repairs</p> <p>5. Agree purchase of materials for ramp improvements to the bridge by the Fleet to allow wheelchair access – Costs not yet known and advice sought from GCC PROW regarding the possibility of them replacing the bridge</p> <p>6. Approve First Registration Costs – Puckrup land - £350 plus disbursements and discuss contact with Twyning Sports Club – <b>Costs were agreed.</b> Clerk to make contact with the Sports Club to see how things are going there.</p> <p>7. Asset Register Review – <b>The Council agreed to the inclusion of the village hall, Puckrup sports field and Kilmore carpark on the Asset register.</b></p>	J Brookes (Grasscutting)	930	930	0	Twyning Village Hall (meeting room)	16	16	0	HP Printer Toner	55.99	46.66	9.33	Canon Printer Ink	54.94	45.78	9.16	Administration	983.81	983.81	0	PAYE (Apr/May/Jun)	1007.07	1007.07	0	Microsoft	11.28	9.4	1.88	Bank Charges	8	8	0	Office Expenses	69.4	69.4	0	DKE Audit Services (Internal audit)	225	225	0		<u>3361.49</u>	<u>3341.12</u>	<u>20.37</u>
J Brookes (Grasscutting)	930	930	0																																										
Twyning Village Hall (meeting room)	16	16	0																																										
HP Printer Toner	55.99	46.66	9.33																																										
Canon Printer Ink	54.94	45.78	9.16																																										
Administration	983.81	983.81	0																																										
PAYE (Apr/May/Jun)	1007.07	1007.07	0																																										
Microsoft	11.28	9.4	1.88																																										
Bank Charges	8	8	0																																										
Office Expenses	69.4	69.4	0																																										
DKE Audit Services (Internal audit)	225	225	0																																										
	<u>3361.49</u>	<u>3341.12</u>	<u>20.37</u>																																										

	<p>10. Review of the Website– the Clerk requests that the Council considers having a new website to bring control inhouse (set up costs £1050 + content migration £300 approx.) <b>The Council agreed to proceed with the costs of a new website. Voted carried (3/2)</b></p>
781	<p><u>General Business</u></p> <p>1. Discuss Village Inn temporary use of the green for licensed activity. The Clerk has advised the Council that temporary use of the Green was allowed for social distancing during the pandemic. The Council has also been advised that permanent use can only be justified if the use is enhancing the purpose of the Village Green as an area kept as an open green space for village games. Use as an extension to the pub garden may not be appropriate and a licence agreement with conditions would be required having checked that there are no restrictions on the Title – the Council’s legal costs to be met by the pub (checking title and permissions £400 – licence agreement £600) plus an annual fee towards grass cutting.</p> <p><b>This matter was discussed at great length and the Council accepted that the proposed use did not fit with the purpose of the Village Green. The Council discussed a licence agreement and agreed that this was costly and might give rise to the expectation of similar agreements from other organisations. Proposed by Cllr Ferguson, seconded by Cllr Holden to request the tables are removed by the end of September. All in favour.</b></p> <p>2. Receive TRAC Year End Accounts/Insurance Certificate/Constitution changes in accordance with the Lease - Noted</p> <p>3. Arrange inspection of Kilmore carpark and consider maintenance issues – Cllr Lockett had inspected the site and reported that it was in good condition. Some weed control would be necessary in the future.</p>
782	<p><u>To receive and request reports from Borough/County Councillors</u>  Gloucestershire County Council Report - Cate Cody - 17th July 2023</p> <p>Kemerton SSSI Project  The Acquisition of 16 acres of rare flood meadow at Upham Meadow is now complete and I was pleased to attend a walk held in April with members, volunteers and other funders. Horse Signs These are in the current work programme. I have been told they will be delivered over the next few months.</p> <p>Grit Bins – I’ve been asked to submit these. Thanks to Cllr Lockett for his information.</p> <p>VAS installation and training – to be provide by the CSW team. There is a backlog partly due to staff changes.</p> <p>EV charger installation Phase 2 is receiving proposals. These are aimed at dense populations where they is no offstreet parking and tourists. <a href="https://t.ly/nuQD">https://t.ly/nuQD</a></p> <p>Have your say on the highway Residents are being asked for their views on all things highways. The survey asks for views on road condition, grass verges, pavements, street lighting, road signs and more. GCC want more detail on what residents think at a local level. They’re also offering anyone who completes the survey the opportunity to take part in further focus groups to offer more detailed feedback. The survey <a href="https://t.ly/e8XSs">https://t.ly/e8XSs</a> is open until 12pm 01/08/23 Offline submissions are also available on request. Reporting highways issues can be done online <a href="https://www.gloucestershire.gov.uk/highways/roads/your-highways-report-it/">https://www.gloucestershire.gov.uk/highways/roads/your-highways-report-it/</a></p> <p>Every week is Refugee Week in Gloucestershire  As part of the local Strategic Migration Partnership, GCC is celebrating the contribution refugees have in the county and beyond. Currently the county is committed to resettling 35 Afghan families under the government’s Afghan Relocations and Assistance Policy (ARAP), with 31 families resettled in the county. This means adults can get their lives back on track while children can flourish in welcoming, supportive local schools. Some are also being offered safe places to live under the Afghan Citizens Resettlement Scheme. Gloucestershire has welcomed nearly 1500 Ukrainians, including over 300 school-aged children. While some have chosen to move on or go back to Ukraine, others have stayed and settled. Currently, 356 households are hosting Ukrainians; opening their homes to welcome those displaced by war. A further 89 families (364 people) from Syria have also been supported to resettle under the Gloucestershire Refugee</p>

Resettlement Programme (GRRP). All resettlement schemes are over-seen by the Strategic Migration Partnership, made up of representatives from many public sector organisations who work with local charities and aid workers to establish local support as asylum seekers navigate their way. They make sure asylum seekers get access to medical treatment, emotional support and practical help such as housing and clothes. The Homes for Ukraine scheme is looking for new hosts to share their home, find out more at <https://t.ly/ZFW8f> GARAS are looking for landlords who would consider renting to a refugee family resettled through the Home Office schemes, see <https://www.garas.org.uk/>

Raising awareness of the true cost of alcohol Charity Alcohol Change UK states the total social cost of alcohol to society is estimated to be at least £21 billion each year which doesn't include the tens of thousands of pounds spent on alcohol on average over the course of a lifetime. Personal costs are much starker with alcohol death rates increasing to the highest rate since records began and millions more suffering from mental and physical health issues because of harmful drinking. The rising cost of living has played a key role in causing some people to drink more than they'd like to cope with worries around finances. In support of this year's national Alcohol Awareness campaign, GCC is encouraging people to talk about how much alcohol costs us in the form of health problems, financial worries, relationship breakdown and family difficulties. In 2021 nearly 300 people successfully completed alcohol treatments with more reaching out for assistance. The Healthy Lifestyles Service has a free course to help you cut down or stop drinking completely. Call 0800 122 3788 to start your journey or find out more online at [hlsglos.org/programmes/drink-less/](http://hlsglos.org/programmes/drink-less/) Change Grow Live is Gloucestershire's alcohol recovery service, supporting those with more complex addiction issues. They provide virtual and in-person peer support and group sessions to help with unpleasant withdrawal symptoms. Find out about support on offer online at <https://t.ly/ftctU> The Support Hub has lots of information on where to find help with finances - [www.gloucestershire.gov.uk/your-community/support-hub](http://www.gloucestershire.gov.uk/your-community/support-hub)

#### Bow Farm Appeal

Unfortunately there is an appeal to the Bow Farm decision to refuse which GCC are not contesting. The Green Group put a motion to full council asking for the NPPF to be strengthened as it highlights an inadequate area, this was unanimously passed. Motion 920: Carbon assessments for mineral extraction applications. Proposer: Cllr Chris McFarling, Seconder: Cllr Gray. Motion: Council acknowledges that there is no accounting of carbon emissions when determining mineral extraction planning applications. Council asks the cabinet member for the environment to write to the Secretary of State for Levelling Up, Housing and Communities and Minister of State for Energy and Net Zero, to seek further changes to the NPPF to introduce requirements (and associated guidance on implementation) on those making planning applications to demonstrate how their proposals will positively contribute towards reducing greenhouse gas emissions in line with locally-declared climate emergency net zero targets.

Tewkesbury Repair Cafe Next session Sat 19th August, 2-5pm at the Baptist Church.

Daytime Discos Free events, all are welcome – you can enjoy a cup of tea, a chat and some happy swing music, or even join in with some dancing if you like. Next event Tuesday 25th July, 1-4pm, Watson Hall.

#### Tewkesbury Goes Wild!

I have organised a month of free, outdoor events within the parish of Tewkesbury. If the idea works, it would be good for other parishes such as Twyning to take it up themselves next year. Event calendar attached for week 3. Amongst others, this week's events include star gazing, a tree walk with speakers, a bat walk, a play, identifying plants and caring for young trees

### **Borough Council Report to Twyning Parish Council 17.07.2023**

The new Borough Council is starting to settle in with induction and training for members on various aspects of the council.

	<p>At the last full council meeting Philip Workman was elected Deputy Borough Mayor. Appointments have been made to various main committees with Mike Sztymiak on Executive Committee and Licensing Committee, and Philip Workman on Planning Committee and Overview and Scrutiny Committee.</p> <p>At the Executive Committee last Wednesday, a Local Development Scheme outlining a project plan for specifying development plan documents for Cheltenham, Gloucester and Tewkesbury including strategic and local plans was recommended to go before full council. There was also an agreement to increase the use of mobile surveillance cameras for fly tipping investigations.</p> <p>A soft play area has now been added to Tewkesbury Leisure Centre and is available to children up to 12 years old. It can be used on a pay as you go basis or maybe included in your type of membership and is bookable via the leisure centre.</p> <p>The developer has now withdrawn their appeal against the registration of Nut Orchard as an asset of community value so there will be no tribunal hearing. The registration means that should the owner wish to sell the land the parish council would be informed to see if it could be bought for the community.</p> <p>Councillor Mike Sztymiak and Councillor Philip Workman</p>
783	<p><u>To receive reports from Parish Councillors</u> Councillors congratulated Cllr. Workman on his appointment as Deputy Mayor.</p> <p>Tree Warden report – Noted</p> <p>Village Green report – Proposals were put forward for the protection of the verges and Village Green to prevent encroachment, parking causing destruction of the grass. There was lengthy discussion. Councillors agreed that they were responsible for ensuring that the Village Green was not damaged. The introduction of bollards to prevent indiscriminate use was deemed useful. On the verges on the South side – <b>the majority of councillors were in favour subject to any highway conditions and consultation with residents.</b> On the Green adjacent to the “parking area” – <b>Cllrs Ferguson, Ellis, Clayson voted against and were asked for formulate another remedy to prevent parking for discussion at the next Council meeting</b></p>
784	<p><u>Public Participation</u> Residents commented that overnight parking was not a proper use of the village green and it was prevalent</p>
785	<p><u>Progress on Matters from Previous Meetings</u> MVAS – waiting for installation and training - GCC Bins at the Quay – waiting for installation TBC Horse Signs – waiting for installation - GCC</p>
786	<p><u>Date of Next Meeting</u> 18<sup>th</sup> September 2023</p>
787	<p><u>The Council will call for an adjournment to exclude the public to discuss a legal matter</u> <u>Encroachment on Showborough Common</u> <b>The Council discussed at length and agreed to incur legal expenses in the region of £6-10,000 in challenging unauthorised business activity, fencing and other paraphernalia.</b></p>