

MINUTES (subject to agreement at the next Council meeting) of a meeting of the Parish Council held on Monday 20th March 2023 at 7.30pm in the Village Hall, Twynning

Councillors Present: Chairman Cllr P Hadley, Clayson, Davies, Ellis, Horsfall (Vice Chairman), Lockett, Murray
Also Present: Clerk/RFO, County Councillor Cate Cody, Borough Councillors Philip Workman, Mike Sytmiak, 4 members of the public

704	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. There were no requests</p>
705	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. Cllr Ferguson was absent</p>
706	<p><u>Declaration of interest/Requests for Dispensation</u> Councillors are reminded to update their interests with any relevant change of personal circumstances No declarations or requests</p>
707	<p><u>To agree the Minutes of the Parish Council meeting held on 20th February 2023</u> The Minutes were agreed as a true record</p>
708	<p><u>Progress on Matters from Previous Minutes</u></p> <ol style="list-style-type: none"> 1. Mobile Vehicle Activated Sign – pending a decision by Glos County Council 2. Village Inn ACV – waiting decision by TBC
709	<p><u>Receive and request reports from County and Borough Councillors</u></p> <ul style="list-style-type: none"> • Offer of Hedgehog wheelie bin stickers – County Cllr Cate Cody had offered to purchase these. An item would be put in the next Bulletin to see if anyone wanted to take up the offer. <u>Gloucestershire County Council Report - Cate Cody - 20th March 2023</u> • Council and NHS appoints new Director of Integrated Commissioning Benedict Leigh who starts 22nd May. He has considerable experience across local government, the voluntary sector and the NHS, holding several senior commissioning roles. He will work across the One Gloucestershire Integrated Care System (ICS) to shape services and make sure they meet the needs of local people. His background includes running a mental health charity, as well as campaigning and advocacy with deafblind people. • Household Recycling Centres in Gloucestershire will no longer accept vehicle tyres from April. Residents can dispose of tyres through local garages and dealers who will recycle them for a small fee. The council reports that this will save a substantial amount of money as the facility was not being used very much. • Activity booking for the Spring Holiday Activities and Food Programme (HAF) is open; offering free healthy, holiday activities for families across Gloucestershire for children eligible for benefits related to free school meals. Families can access up to four free days of activities during the Easter holidays. There are also activities available to all children and young people through the Holiday Activity Programme (HAP), including family days out, sensory play, football, basketball, forest skills, gymnastics and much more. Available 3rd–14th April. Parents and carers need to sign up to the Children’s Activity and Booking System (CABS). Those registered before are automatically re-enrolled. More info www.gloucestershire.gov.uk/haf • Gloucestershire Music is celebrating a record year for children learning music in schools. Launched in 2012, the National Plan for Music aims to enable all children and young people to learn to sing, play an instrument and create music together. It also provides them with the opportunity to progress their musical interests and talents, including professionally. A record 8080 pupils are set to engage in Whole Class Ensemble Tuition which allows children to learn music through instruments with their whole class. There are also 325 pupils receiving peripatetic tuition. Tewkesbury Repair Cafe Next session Sat 15th April, 2-5pm at the Baptist Church. • As part of Tewkesbury Town Council’s Warm and Well contribution, I have been hosting monthly

‘daytime discos’ at the Watson Hall with my friend George who has been providing the music. These are free events, all are welcome – you can enjoy a cup of tea, a chat and some happy swing music, or even join in with some dancing if you like. Next events Tuesday 21st March, then Tuesday 18th April, 1-5pm.

Borough Council Report to Twyning Parish Council 20.03.2023

- 1) The Borough Council have introduced a new planning application tracker so that people can follow the status of planning applications as it progresses through the planning stages. It is meant to give a better customer experience and reduce the need to call planning officers. It also offers the facility to inform people of changes to the status of an application should they decide to subscribe to that application. This work has been funded by money provided by government.
- 2) We have now got made up the ‘hedgehog, slow down’ sign that was designed by one of the children at Twyning school. We hope to put them in known hedgehog areas to get motorists to slow down and avoid hedgehogs.
- 3) At the time of writing we still don’t have a decision from the planning inspector regarding the housing appeal at Nut Orchard although it should be soon.
- 4) The hearing about the registration of Nut Orchard as an asset of community value has moved a step closer with dates set for 4th and 5th July 2023 at 10:00 at the Birmingham Civil and Family Justice Centre, Priory Courts, 33 Bull Street, Birmingham.
Originally the hearing was meant to be online but will now be face to face.
- 5) Following out last surgery meeting we have picked up a number of issues such as the blocked drain outside Ann Townsend Hall and the broken speed sign at Shuthonger and reported them to the relevant authorities.

Councillor Mike Sztymiak and Councillor Philip Workman 20.03.2023

710 **Receive reports from Parish Councillors**
Tree Warden report All Parish Council owned trees were inspected. Nothing significant to report. There was minor shedding on the two Plane trees. The QE II memorial tree was planted by Cllrs Cody and Hadley on the 20th February. The Quay surface area, very wet from recent flooding, has been overrun by what looks like a motor scooter leaving several ruts. It should recover. There is a significant amount of large dog fouling on the grassed area. The report of a broken gate was investigated. A bar has been removed by an unknown person and will be replaced.

711 **Council Business**

1. Agree the bank reconciliation for February – **The current account was checked by Cllr Clayson and the balance agreed at £15120.51**
2. Agree the budget report **Budgeted Income 37133 and Expenditure £37037.91 to the end of February was agreed.**
3. Agree payments in March – Payments in March were authorised as follows:

March	Total	Net	Vat
Admin Expenses	79.7	77.7	2
Twyning Village Hall hire for meeting	16	16	0
PATA Payroll services	35.8	35.8	0
Administration	985.22	985.22	0
Sara Don Bramah - website editor	424.98	424.98	0
Bank Charges	8	8	0
Microsoft	11.28	9.4	1.88

Sinclair (minibus lease)

456	380	76
<u>2016.98</u>	<u>1937.1</u>	<u>79.88</u>

4. Agree final arrangements for the Annual Parish Assembly (refreshments/set up) **Clerk to purchase refreshments. Councillors requested to arrive early to set up the hall.**
5. Review the Risk assessment of council activities and Fixed Asset Register – **Both documents were agreed and adopted**
6. Review of the Code of Conduct – a new code of conduct will be circulated for adoption - deferred
7. To appoint a member of the Council to the Staffing Committee (if necessary) – **Cllr Ellis was co-opted in place of Cllr Ferguson**
8. Twynning Primary School- Receive progress report on planning permission and any draft terms for hire of the verge and protection of the green.
9. Councillor Hadley reported that he had attended a meeting at the school where plans were revealed for the building on the top playground. The County Council were able to use permitted development rights due to the over-subscription being accommodated in not more than 25% increase in building mass and 5 metres from the boundary. They were using grant funding to finance the build.
The Parish Council discussed the draft terms which were to include protection of the Village Green. Cllr Hadley proposed that the Council allowed use of the verge for a works compound to include skips and welfare container. 3 councillors declared abstention. Carried by 4 votes.
The Parish Council discussed the appropriate fee. Various sums were discussed. £250 per month was finally decided by 4 votes/3 abstentions.
10. Claim of damage to driveway – discuss options – **Council to examine LR documents to determine ownership**
11. To note payment owed from Village Inn £70 for Bulletin advertisement in October edition and discuss method to avoid late payment from others – **Cllr Hadley offered to chase late payment. Advertisers would be asked to pay in advance of printing.**
12. To agree to enter into an Easement Agreement – Land at Whitehouse Field – The Council received a document setting out the terms for access to the top of Kilmore Field. A peppercorn rent of £1 is payable. The term for 99 years, termination by way of 6 months notice by either party. Pedestrian access only. The **Council agreed the terms and the document was signed by the Chairman and Clerk.**

712

Village Matters:

Changing Rooms

The Clerk has written to TBC S106 officer seeking permission for TRAC to proceed with the change to the original project – TRAC to follow up with meeting.

EV Charging Points

Receive suggestions for suitable locations to be put forward to the County Council – **Cllr. Luckett/Cllr Clayson to action**

Further Horse Signs

Receive suggestions for suitable locations to be put forward to the County Council – Cllr. Ferguson had forwarded details of another location. GCC have said they will proceed with the ones on Downfield Lane/Hillend and then revisit if necessary.

713

Public Participation

Discuss complaint by parishioner re: No Swimming Sign at the Quay – discussed and no further action

Receive query over driveways across the parish council verge – discussed and Clerk to write to school requesting that parents park with consideration to residents

Resident reported nitrus oxide containers being dropped around the village – report to PCSO with location

Resident queried if Council would be purchasing commemorative mugs for the Kings Coronation – not planned for

Resident queried if Council had plans to extend the resurfacing of the footpath alongside TRAC – not planned for, will review

Resident queried if school traffic could be diverted away from the Village Green during the school construction works – perhaps park at TRAC? – Cllr Hadley to liaise with school

	Cllr. Lockett suggested that Newlands Development/school need to be made aware of each other's developments – Cllr Hadley to liaise with school
714	<u>Date of Next Meeting</u> 17 th April 2023 Annual Parish Meeting to be followed by Planning/Council
715	<u>The Council meeting will be adjourned for a meeting of the Staffing Committee</u>