

MINUTES (subject to agreement at the next Council meeting) of a meeting of the Parish Council held on Monday 20th November 2023 at 7.30pm in the Village Hall, Twyning.

Councillors Present: Cllr. Clayson (Vice Chairman), Davies, Ellis, Ferguson, Hadley, Holden, Lockett (Chairman)
Also Present: Clerk/RFO, Borough Councillor Philip Workman, 8 members of the public

836	<p><u>Welcome and To Receive Apologies</u> (if anyone wishes to film or record the meeting they should make the Chairman aware please at the start of the meeting) There were no apologies. (Cllr Holden arrived during item 840)</p>
837	<p><u>To receive declarations of interest/requests for dispensation</u> There were no declarations or requests</p>
838	<p><u>To agree the Minutes of the Council Meeting of 16th October 2023</u> An amendment to 821.1 was agreed (abstentions deleted, against inserted) Otherwise the Minutes were agreed as a true record.</p>
839	<p><u>Receive and request reports from Borough/County Councillors</u> Borough Councillor Sztymiak and County Councillor Gate Cody had given their apologies: Borough Report for Twyning Parish Council 20th November 2023. Funding is now available to businesses across Tewkesbury Borough through the Rural England Prosperity Fund. Applications need to focus on small scale investment in micro and small enterprises in rural areas. This would included capital funding for net zero infrastructure and for diversification of farm businesses outside of agriculture. Applications close 9am Monday 11th December 2023. Two grant schemes totalling £80,000 are available for Cultural, historical and heritage organisations within the Borough. It is to enhance or restore cultural, historical and heritage organisations and to improve the energy and efficiency of community buildings. Applications should be in by 9am 12th December 2023. Free parking is available in Tewkesbury in the Borough owned car parks on the 2nd and 23rd of December 2023 for Christmas shopping. Tewkesbury Borough Councils Household Support Fund is available for support to organisations offering direct assistance to residents which can be in the form of food, fuel, household essentials or a combination of all three. For a list of the organisations that have received funding please check the Borough web page, Construction of the designer outlet site at Ashchurch has begun and it is anticipated will be completed by spring 2025. The Borough now uses new in-cab technology in the waste and recycling vehicles. Some of the benefits will provide live updates of missed bins with a potential to correct more quickly, this reducing emissions and cost saving. Crews can also upload photos of inaccessible roads or contaminated bins providing clear evidence to customers. The Council will for the opportunity to approve the Borough Strategic and Local Plan Consultation Document for consultation for 8 weeks from December 2023 at a full Council meeting tomorrow.</p> <p>Cllrs Mike Sztymiak and Philip Workman</p>

Gloucestershire County Council (GCC) Report: Cate Cody: Nov 2023.

Fix My Street: New way to report highways issues: This has replaced the Report It function on GCC's website. The introduction should improve efficiency which includes: Being able to use the map to see which issues have already been reported; adding new issues; signing-up to receive updates. A wide range of issues can be reported; from potholes and blocked drains to faulty street lights, damaged pavements and fly-tipping. Sign up here: <https://www.fixmystreet.com/>

Extra bus services, including links to Twyning. Via Department for Transport funding, The Robin pilot, which currently operates in the Forest of Dean and the north Cotswolds will be expanding. This is an on-demand mini bus service helping those in rural areas to connect where there are currently no bus services. The Robin is being expanded to 3 additional areas including Tewkesbury. Improvements are also forthcoming to local buses; 41 and 71.

Interactive road safety event Nearly 4,500 students attended a hard-hitting roadshow this year aimed at reducing traffic collisions. What If? is an interactive theatre and film event, telling the tale of two young men involved in a 2015 crash in the Forest of Dean. The roadshow educates about the 'fatal four' dangerous driving behaviours; inappropriate speed, distraction, not wearing a seatbelt and driving under the influence of drugs or alcohol. Afterwards, 94% of students said they had changed their mind about choices they would make.

Support sessions to people with hoarding behaviours. GCC is offering support to people with hoarding and chronic disorganisation behaviours. These can include keeping or collecting items with little or no monetary value but some associated personal connection, such as newspapers and carrier bags, or items for reuse or repair. The monthly drop-in sessions aim to help and offer a holistic support approach. Trained co-ordinators will facilitate sessions and GCC is working with the districts, GFRS and Hoarding UK to deliver them. Plans are to expand to Tewkesbury in the coming months.

Have your say on a new political map for GCC. The Local Government Boundary Commission wants to hear what residents and local organisations think about the proposals. A consultation runs until 11/12/23. Proposed changes will alter existing local boundaries to create two new divisions. For proposals and to comment, see www.lgbce.org.uk/all-reviews/gloucestershire People can also give their views by email at reviews@lgbce.org.uk and by post: Review Officer (Gloucestershire), LGBCE, PO Box 133, Blyth, NE24 9FE.

Enjoy free family activities this winter holiday The Holiday Activities and Food Programme (HAF), is returning for 4 days during school holidays to help keep children happy, healthy and entertained with free activities. Families eligible for income-related free school meals can register now for the winter (HAF) running 2nd to 5th January 2024. See www.gloucestershire.gov.uk/haf All activities on offer can be viewed for a week from 12pm on 27th November with booking opening at midday on 4th December. Families are encouraged to register now and those requiring additional support can do so via the district HAF Community Connector. Families eligible for income-related free school meals can also apply for Holiday Free School Meal vouchers, which the council is providing for 1 week. Parents will receive £15 per eligible child from reception to year 11. Applications will open at midday on 28th November, closing at midday on 12th December. Vouchers will be distributed from 18th December. Families will be able to find out more at www.gloucestershire.gov.uk/holiday-school-mealvouchers/ Parents previously registered are automatically included. Families whose circumstances may have changed can find out about eligibility for free school meals should contact childrensfund@gloucestershire.gov.uk

Additional support over the winter can be applied for at the Household Support Fund for households in most need with food, energy / water bills and other essentials. The Support Hub also has information to help save money and look after health and wellbeing. National smoking consultation on proposed actions the UK Government will take to tackle smoking and youth vaping. There are 3 questions: Creating a smoke free generation; Tackling youth vaping; and Enforcement. Open until 06/12/23 here:

<https://tinyurl.com/y32ucp7k>

Lots of useful info Gloucestershire Recycles: <https://www.gloucestershirerecycles.com/> and a poster attached for tips on Plastic-Free Festivities.

Tewkesbury Repair Cafe Next session Sat 18th November, 2-5pm at the Baptist Church. Daytime Discos Free events, all are welcome – you can enjoy a cup of tea, a chat and some happy swing music, or even join in with some dancing if you like. Next event Monday 27th Nov 1-4pm

840	<p><u>Receive reports from Parish Councillors/Working Groups</u> Tree Report – consider priorities for quotations and approve cost of additional tree survey on the London Plane (£300) – Proposed for agreement Cllr Hadley/seconded Cllr. Davies, all in favour Councillor Advocacy Scheme – no report Village Hall – exploring offering warm spaces, minor repairs ongoing Village Green/Quay – query raised over possibility of bringing project forward this year TRAC – trying to find a suitable storage building</p>																																																				
841	<p><u>Village Matters:</u></p> <ul style="list-style-type: none"> • <u>Severn Trent Works – an update</u> – Cllr Lucket had liaised with ST. They have served notice to landowners where they intend to line the sewer pipe. Trial pits for a relief sewer now completed and land will be reinstated. • <u>Encroachment on the Common</u> – a resident had provided a report. The Council agreed that a letter should be sent to Common Land owners who were preventing public access by taking in part of the land as garden/access road/buildings 																																																				
842	<p><u>Public Participation (The public may raise questions or comments on any item on this agenda. Any other matter should be referred to the clerk clerk@twyningcouncil.co.uk)</u></p> <ul style="list-style-type: none"> - Concern was raised about the relief sewer and what might be done about the collection of rainwater from older buildings which did not have soakaways - Concern was expressed about the Borough’s lack of control over housing 																																																				
843	<p><u>Finance & Governance</u></p> <ol style="list-style-type: none"> 1. Receive report of interim payments, the budget report and bank reconciliation to end of October Proposed for agreement Cllr Clayson, seconded Cllr Davies, all in favour 2. Receive list of payments for November <p>Anticipated Payments:</p> <table border="1" data-bbox="172 1081 1110 1608"> <tbody> <tr> <td>Glasdon (waste bins for TRAC)</td> <td>460.9</td> <td>384.08</td> <td>76.82</td> </tr> <tr> <td>BJ Unwin (2nd tree inspection)</td> <td>180</td> <td>150</td> <td>30</td> </tr> <tr> <td>Village Hall (hire)</td> <td>16</td> <td>16</td> <td>0</td> </tr> <tr> <td>Administration</td> <td>983.81</td> <td>983.81</td> <td>0</td> </tr> <tr> <td>CLK Media (publishing Bulletin)</td> <td>567.6</td> <td>567.6</td> <td>0</td> </tr> <tr> <td>Office Expenses</td> <td>69.4</td> <td>69.4</td> <td>0</td> </tr> <tr> <td>Microsoft</td> <td>12.36</td> <td>10.3</td> <td>2.06</td> </tr> <tr> <td>Bank Charges</td> <td>8</td> <td>8</td> <td>0</td> </tr> <tr> <td>BJ Unwin (1st tree inspection)</td> <td>570</td> <td>475</td> <td>95</td> </tr> <tr> <td>Twyning Mens Shed (seat/noticeboard repair)</td> <td>230</td> <td>230</td> <td>0</td> </tr> <tr> <td>S Don-Bramah - Bulletin editing</td> <td>144</td> <td>144</td> <td>0</td> </tr> <tr> <td>D Lockett (lock/barrier tape/mileage)</td> <td>34.64</td> <td>32.44</td> <td>2.2</td> </tr> <tr> <td></td> <td><u>3276.71</u></td> <td><u>3070.63</u></td> <td><u>206.08</u></td> </tr> </tbody> </table> <p style="text-align: center;">Proposed for agreement Cllr. Ellis/seconded Cllr. Hadley, all in favour</p> <ol style="list-style-type: none"> 3. Approve costs of ditching £1180 Proposed for agreement Cllr. Hadley/seconded Cllr. Davies/against Cllr Ellis, carried by majority vote 4. Approve cost of repair to drainage channel £300 plus VAT Proposed for agreement Cllr. Hadley/seconded Cllr Lockett/against Cllr Ellis, carried by majority vote 5. Consider the Biodiversity Duty and action required Complying with the biodiversity duty - GOV.UK (www.gov.uk) The Clerk had circulated a draft policy and this was discussed. Cllr Hadley proposed that the policy was adopted in principle for review at the Annual General Meeting following consultation with the public at the Annual Parish Meeting on the Action Plan/seconded by Cllr Ferguson, all in favour 6. Receive the draft budget for 24-25 for consideration – The draft budget was circulated. Query raised over the use of reserves and reduction in some costs. 	Glasdon (waste bins for TRAC)	460.9	384.08	76.82	BJ Unwin (2nd tree inspection)	180	150	30	Village Hall (hire)	16	16	0	Administration	983.81	983.81	0	CLK Media (publishing Bulletin)	567.6	567.6	0	Office Expenses	69.4	69.4	0	Microsoft	12.36	10.3	2.06	Bank Charges	8	8	0	BJ Unwin (1st tree inspection)	570	475	95	Twyning Mens Shed (seat/noticeboard repair)	230	230	0	S Don-Bramah - Bulletin editing	144	144	0	D Lockett (lock/barrier tape/mileage)	34.64	32.44	2.2		<u>3276.71</u>	<u>3070.63</u>	<u>206.08</u>
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844	<p><u>Progress on Matters from Previous Meetings</u> MVAS – waiting for installation and training - GCC</p>																																																				

	Bins at the Quay – Cllr Davies reported these were now installed Horse Signs – waiting for installation – GCC Village Green Project – budgeted/project to be taken forward in April 2024 – Query raised under item 840 to be B/F
845	<u>Date of Next Meeting</u> 18 th December 2023