

MINUTES (subject to agreement at the next Council meeting) of a meeting of the Parish Council held on Monday 17th April 2023 at 8.30pm in the Village Hall, Twynning

Councillors Present: Chairman Cllr P Hadley, Clayson, Davies, Ellis, Ferguson, Lockett, Murray
Also Present: County Councillor Cate Cody, Borough Councillor Mike Syztniak, Clerk/RFO 8 members of the public

725	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. No requests received</p>
726	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. Apologies were accepted from Cllr Horsfall</p>
727	<p><u>Declaration of interest/Requests for Dispensation</u> Councillors are reminded to update their interests with any relevant change of personal circumstances None declared</p>
728	<p><u>To agree the Minutes of the Parish Council meeting held on 20th March 2023</u> Proposed Cllr Lockett, seconded Cllr Ellis, all in favour <u>To adopt the Minutes of the Staffing Committee meeting held on 20th March and adopt a Dignity at Work Policy</u> Proposed to adopt Minutes and Policy Cllr. Hadley, seconded Cllr Ellis, all in favour</p>
729	<p><u>Progress on Matters from Previous Minutes</u></p> <ol style="list-style-type: none"> 1. Mobile Vehicle Activated Sign – pending a decision by Glos County Council 2. Village Inn ACV – waiting decision by TBC 3. Horse signs – waiting installation by GCC
730	<p><u>Receive and request reports from County and Borough Councillors</u> It is only a short report this month as there is a lot of energy going into the forthcoming elections on the 4th May.</p> <p>There are however there are several items to note:</p> <p>Tewkesbury Borough Council has been awarded the Carbon Literate Bronze Award demonstrating it is committed to delivering low carbon behaviour and carbon reduction.</p> <p>Following on from concerns from the village about the nitrous oxide canisters be discarded we contacted the Borough Anti Social Behaviour Officer and he is following the latest comments about this nationally and is hopeful this will become an offence which would be easier to tackle as a problem.</p> <p>Grants of £1000.00 are still available for existing or new community groups promoting Health and Well-being.</p> <p>As this is the last meeting before the election we would both like to thank the Parish Council for such a good working relationship over the last 4 years and obviously hope this can continue but as always this will be in the hands of residents!</p> <p>Cllrs Mike Syztniak and Philip Workman</p>
731	<p><u>Receive reports from Parish Councillors</u> <u>Minibus –</u> Cllr Ferguson explained that parents had made alternative arrangements and so the main income for the minibus has ceased. As the minibus is very little used for local hirings, we have therefore asked Sinclairs that they recover the minibus at the end of April, thus recovering some outgoings for the council. Cllr Ellis volunteered to negotiate the handover of the vehicle.</p>

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Council Business

1. Agree the bank reconciliations as at 31st March 2023 – Balances agreed as follows:
Current - £13381.18
Deposit - £4382.57
Deposit - £35295.20
2. Agree the year end budget report – **The Year End Budget report was agreed – Income £68721, Expenditure £67841**
3. Receive the draft year end accounts – **Received and noted**
4. Receive and note the Independent Internal Audit report – **Received and noted**
5. Agree payments in April – Payments were agreed as follows:

April 2023 Payments	Bank	Total	Net	Vat
CLK Media (publishing Bulletin)		567.6	567.6	0
One.COM annual domain fee		149.7	124.75	24.95
Community Heartbeat (defibrillator)		162	135	27
HMRC		891.57	891.57	0
Administration		957.82	957.82	0
Village Hall (hire)		16	16	0
J Brookes (grounds maintenance)		660	660	0
J Brookes (football pitches)		270	270	0
Office Expenses		57.7	57.7	0
Bank Charges		8	8	0
Microsoft (subscription)		11.28	11.28	0
Guide Dogs for the Blind		75	75	0
		<u>3826.67</u>	<u>3774.72</u>	<u>51.95</u>

6. Review of the Code of Conduct – a new code of conduct circulated for adoption – **Adopted by majority vote (1 abstention)**
7. Twynning Primary School - to agree to enter into a Licence Agreement – Alterations required to ensure verges were included in protection clause and that the compound area was reinstated with turf. Cllr Hadley mentioned that the school governors had protested against the charge for the licence agreement stating that this was taking money away from the project. However GCC had already accepted the charge and the Licence Agreement in process therefore the Council would not review the arrangements.
8. Claim of damage to driveway – discuss options – Working Group having difficulty in identifying ownership of the land. Cllr Ellis offered to research.
9. Consider replacement of the noticeboard at Church End (part funded Health & Wellbeing grant) B/F
10. Parish Council documents – storage – B/F
11. Unauthorised Use of the Common – B/F

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Village Matters:
Changing Rooms
 Progress update – B/F
EV Charging Points
 Progress update – B/F

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Public Participation
 Village Inn appears to be increasing use of the village green for pub tables – could this be reduced? Will be investigated
 What is the financial impact of the Minibus being returned? - Group have broken even with running costs
 EV points – where will they go? – project ongoing

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Date of Next Meeting
 Annual General Meeting (to follow the 4th May elections)
 15th May 2023

