

MINUTES (subject to agreement at the next Council meeting) of a meeting of the Parish Council held on Monday 12<sup>th</sup> December 2022 at 7.30pm in the Village Hall, Twynning.

Councillors Present: Chairman Cllr P Hadley (Chairman), Ellis, Ferguson, Horsfall (Vice Chairman), Lockett, Murray, Nottage

Also Present: Clerk/RFO, County Councillor Cate Cody, Borough Councillors Philip Workman and Mike Sytmiak

639	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. <b>There were no requests</b></p>
640	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. <b>There were no apologies</b></p>
641	<p><u>Declaration of interest/Requests for Dispensation</u> Councillors are reminded to update their interests with any relevant change of personal circumstances <b>There were no declarations or requests</b></p>
642	<p><u>To agree the Minutes of the Parish Council meeting held on 14<sup>th</sup> November 2022</u> <b>The Minutes were proposed for acceptance by Cllr Horsfall, seconded by Cllr Lockett</b></p>
643	<p><u>Progress on Matters from Previous Minutes</u></p> <ol style="list-style-type: none"> <li>1. Waste Bins Hillend/Brockridge – now installed</li> <li>2. Memorial Tree – The offer of a free oak tree from Glos County Council was gratefully accepted by unanimous vote</li> </ol>
644	<p><u>Receive and request reports from Borough/County Councillors</u> <u>Gloucestershire County Council Report - Cate Cody - 12th December 2022</u></p> <ul style="list-style-type: none"> <li>• Food Waste – It all adds up Both the environmental and financial costs of food waste are huge. About 55,000 tonnes of domestic food waste were created in the county last year and 137,500 tonnes of CO2 are created producing and transporting this food. The average four person household could save £60 a month by reducing food waste. <a href="https://www.gloucestershirerecycles.com/food/">https://www.gloucestershirerecycles.com/food/</a></li> <li>• Section 38 Lower cow pasture common land CL46 I've sent in a written objection as the Division County Councillor.</li> <li>• Tewkesbury Repair Cafe Next sessions Sat 21st January, 2-5pm at the Baptist Church.</li> <li>• Age UK - Local Drop-in Sessions Tewkesbury Library, Thursdays 1.30pm-4pm and Northway Community Hub, Mondays 1.30pm-4pm. <a href="http://www.ageuk.org.uk/gloucestershire">www.ageuk.org.uk/gloucestershire</a> 01452 422660.</li> <li>• Children's Winter Holiday Activities Families can book a range of fun, festive activities to help keep children and young people active, entertained and enjoying healthy meals during the Christmas school holidays. Together with its partners, the county council is providing a wide range of activities across Gloucestershire for four action-packed days of the school holidays from 19<sup>th</sup> – 22<sup>nd</sup> December. Using grant funding, the council is giving all families the opportunity to join in through its Holiday Activities Programme (HAP). More information is available at <a href="https://www.gloucestershire.gov.uk/haf/">https://www.gloucestershire.gov.uk/haf/</a></li> <li>• Gloucestershire County Council's proposed 2023/24 budget Views wanted, public consultation runs from 8th December 2022 until 5pm on 5th January 2023. <a href="https://www.gloucestershire.gov.uk/budget2023-24/">https://www.gloucestershire.gov.uk/budget2023-24/</a></li> <li>• Footpath Surface Someone has suggested an alternative surface to tarmac ref the footpath alongside TRAC. I am supportive of this and happy to help if needed.</li> <li>• What the three different Councils do (Town, Borough and County). Lots of people have asked me which Council is responsible for what, now</li> </ul>

we have an excellent graphic to help you navigate

**Borough Council Report to Twyning Parish Council 12.12.2022**

1) The Borough Council at its meeting last week chose not to introduce live streaming of its public meetings. We did support the introduction of streaming as it would have enabled more people to see and understand how the Borough came to making decisions that affected residents across the whole borough from the comfort of their homes and not have to travel to the Tewkesbury offices at specific times. The majority of councils in the country do stream their meetings including Gloucestershire County Council and four of the other Gloucestershire district councils.

2) The children at Twyning school have designed posters to encourage motorists to slow down where there may be hedgehogs crossing the road. The entries were very good and we will now have to narrow it down to which one will be used for the signs.

3) At the time of writing we still don't have a date set for the appeal hearing of the community asset registration for Nut Orchard.

4) Just a reminder that the Borough Council do have a bulky waste collection service for residents. The cost is £22.50 for the first item and £11.25 for additional items. Further information can be found on the Tewkesbury Borough website or by ringing 01684 295010.

Finally, may we wish you all a peaceful Christmas and happy New Year.

Councillor Mike Sztymiak and Councillor Philip Workman 11.12.2022

At the meeting it was mentioned that electors will have to show ID when voting at polling stations in May.

645 Working Group/Councillor Reports:  
**To review the remit of the following working groups and consider setting up task and finish groups instead:**  
**Due to the reducing number of council members working groups would be put on hold for the time being with representatives still being appointed to external groups .**  
Village Hall – Delta Ferguson  
Minibus – Delta Ferguson  
Emergency Committee – Dave Lockett  
Recreation Working Group – Peter Hadley/Jeremy Horsfall  
Tree Warden – Dave Lockett  
Footpath Gang – Dave Lockett  
Planning Committee – as appointed previously  
Community Engagement Group & Village Green Working Group on hold.

646 VAS/Road Safety  
An application for funding has been submitted  
Brockeridge Road, where there was a significant speeding problem, would fit the funding criteria  
If unsuccessful the cost of a solar powered VAS would be £3648 and GCC would install the pole.  
Councillor Cody advised that it may be necessary for the Council to have 2 poles and be responsible for moving the signs about  
Discuss resident request for Slow Down for Horses Signs – GCC have said they will meet with the PC in the New Year to look at suitable locations for signage and they will fund these

647 Finance & Governance  
1. Agree bank reconciliation November (£39773.33 balance agreed) and updated budget report showing expenditure to date £38455.15 receipts £65558.35 noted without comment  
2. Agree payments in December including tree felling under emergency expenditure powers

**The following payments were agreed, with £180 quotation for tree felling accepted:**

December Payments	Total	Net	Vat
Sarah Don Bramah (November)	141.66	141.66	0
PATA (payroll service)	23.85	23.85	0
Twyning Village Hall hire	16	16	0
Administration	1424.66	1424.66	0

Sinclair Mini Bus Lease	456	380	76
Bank Charges	9	9	0
Microsoft	11.28	9.4	1.88
Office allowance/broadband/mileage	57.7	57.7	0
TRAC grant towards playground upkeep	1000	1000	0
	<u>3140.15</u>	<u>3062.27</u>	<u>77.88</u>

3. Receive and agree a revised quotation for footpath surfacing (materials have been explained)  
**Proposed Cllr Ferguson, seconded Cllr Horsfall, The quotation for footpath surfacing was accepted at £2970.00 by majority vote to be part funded by CIL/reserves/County Councillor.**

4. Review the draft budget for 2023-24 and fix the precept  
**Cllr. Lockett proposed that the budget be increased to a 5% rise to keep up with inflation, seconded by Cllr Murray. Cllr. Horsfall made a counter proposal that the RFO present the re-worked budget based on 5% at the January Council meeting for resolution. This was seconded by Cllr Hadley. (B/F)**

5. Appoint an Independent Internal Auditor (£225 DKE) or (£245 GAPTC) **The Council agreed to appoint Duncan Edwards as auditor for the 22/23 accounts.**
6. Application for grant for Twyning Scouts attending World Scout jamboree in South Korea - August 2023 – Cllr Hadley asked the Council if they would consider an application to support 2 representatives from Twyning attending this event. The Council indicated that they would consider an application.
7. River signs - implications for Twyning Scouts / Explorers for proposed warning notices – Cllr Hadley to obtain further information

648	<u>Changing Rooms</u> Receive drawings and tenders for consideration – No details received
649	<u>Public Adjournment</u> Members of the public are invited to comment or raise questions on any item on this agenda Q. What was the Borough Council's decision on recorded Council meetings via webcam A. The decision was against by majority vote Councillor Nottage had indicated that he was resigning at the end of this meeting although still volunteering to carry out a few tasks i.e. putting up the Christmas lights on the green. He was thanked for all his hard work and support over the last few years.
650	<u>Date of Next Meeting</u> <u>9<sup>th</sup> January 2023</u>
651	<u>Following an adjournment the Council will consider fees for a legal matter</u> The Council received a note of legal costs for dealing with the unauthorised encampment on common land. It was decided that this would be revisited further to a meeting with other involved agencies

