

MINUTES (subject to agreement at the next Council meeting) of a meeting of the Parish Council held on 11th July 2022 at 7.30pm in the Village Hall, Twynning, Members of the public are welcome to attend.

Councillors Present : Chairman Cllr P Hadley, Ellis, Ferguson, Horsfall, Murray, Nottage

Also Present: Clerk/RFO, 2 members of the public, Borough Councillors Philip Workman & Mike Syztrniak

557	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. There were no requests</p>
558	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. Apologies were accepted from Cllr Wardrop & Cllr Bartlam, Cllr Ellis was delayed in arrival. Council made aware that Cllr Wardrop and Cllr Bartlam might resign.</p>
559	<p><u>Declaration of interest/Requests for Dispensation</u> Councillors are reminded to update their interests with any relevant change of personal circumstances There were no declarations or requests</p>
560	<p><u>To agree the Minutes of the Parish Council meeting held on 12th June 2022</u> The Minutes were agreed as a true record</p>
561	<p><u>Progress on Matters from Previous Minutes</u></p> <ol style="list-style-type: none"> 1. Additional defibrillators (locations/volunteers/funding – Cllr. Horsfall) – TRAC holding fundraising event for a defibrillator on site, Fleet Inn keen to explore provision on their site 2. Receive the Traffic Data Survey report and discuss applying for funding for road safety measures – Data published and circulated. Did not show regular speeding but high traffic volumes/hgv movements noted. Data will be monitored for future road safety measures. 3. Waste Bins – awaiting installation by TBC – TBC awaiting stock 4. Notice to quit on Commonland has now expired – complaint received from GCC regarding the use of electricity from their official site by the unauthorised encampment. Complaint received from resident regarding ongoing fencing – Cllr Horsfall to set up site inspection – Not yet progressed 5. Works to footpath – still outstanding/chased 23rd June – work to be undertaken next week
562	<p><u>Receive Reports from County/Borough Councillors</u></p> <p>Gloucestershire County Council Report - Cate Cody - 11th July 2022</p> <p>Twynning School Gloucestershire County Council's cabinet approved £350,000 for a 35-place expansion of Twynning Primary School in Tewkesbury. Twynning Primary School will be expanded to increase its overall capacity by 35 places to meet the increased demand for places within the village from September 2024.</p> <p>Change of cabinet member for Highways and Flooding Vernon Smith has been replaced by Dom Morris (Lechlade and Fairford) as the Cabinet Member for Highways and Flooding.</p> <p>Farming Motion The Green Group brought forward a motion regarding Gloucestershire County Council Farms. After a friendly amendment was accepted, a task and finish group to discuss the future of the council's estate will be formed. Share your views on long-term future of cycling in Gloucestershire Residents are being reminded to have their say on the long-term future of cycling in Gloucestershire. By working with Sustrans, a charity that looks after the national cycling network, the county council wants to identify a potential long-term strategic cycling network across the county. Views from residents will help form the long-term ambitions for cycling in the county. As well as wanting to hear from cyclists about their experiences, the county council is keen to understand any potential barriers to residents getting on their bikes. An online survey will also be available soon</p> <p>Meet the Gadgeteers with Gloucestershire Libraries - Gloucestershire Libraries are inviting children to meet the Gadgeteers this summer and get involved in a science and innovation-themed Summer Reading Challenge. The national event, led by the Reading Agency charity in partnership with public libraries, is being launched on Saturday 9th July and runs until 30th September 2022. It aims to encourage children to enjoy reading and visit their local library and a range of free events and activities is being held in libraries around the county throughout the summer. Children aged four to 11 will be able to join six fictional Gadgeteers by taking part, with free materials available from libraries and online via the challenge website https://summerreadingchallenge.org.uk/ The characters - brought to life by children's writer and illustrator Julian Beresford - use their curiosity and wonder to understand the science behind a range of interests, from fashion and technology to cooking</p>

and music. Through an exciting book collection and other activities, the Gadgeteers will help to spark children's curiosity about the world around them and encourage them to feed their imagination over the summer holiday. They will be bogged by brilliant facts, gaze at the stars and be inspired by tales of creativity and invention. With plenty of great options across picture books, early readers and middle grade books, there will be lots to keep children busy. Summer Reading Challenge events at Gloucestershire libraries and services available for families to enjoy can be found here: <https://rb.gy/buiqjt> You can also find out the latest opening times for your local library here. <https://www.gloucestershire.gov.uk/libraries/library-locations-and-opening-hours/>

The Summer Reading Challenge reaches more than 700,000 children across the UK each year and continued to reach over half a million children in 2021 as lockdowns eased. It aims to build reading skills and confidence, while helping to prevent the 'dip' in reading skills while children are out of school. Support for families during the summer holidays Families eligible for benefit related free school meals can now register for the summer Holiday Activities and Food Programme. The Holiday Activities and Food Programme (HAF) will run for four weeks from 1st – 26th August. Activities include drama, various sports, art, and craft. For information and registration see www.gloucestershire.gov.uk/haf. Families eligible for benefit related free school meals can also apply for Holiday Food Hampers and Holiday Free School Meal vouchers. More information here www.gloucestershire.gov.uk/haf.

Holiday Free School Meal vouchers are available to cover the remaining two weeks of the summer holidays when the HAF isn't running. Parents will receive £30 per child (£15 per week per child) from reception to year 11. Applications are open now and will close at 12pm on 12th July. See www.gloucestershire.gov.uk/holiday-school-meal-vouchers/ Families in need of additional support can apply to the Household Support Fund which helps households in most need with food, energy, water bills and other essentials.

TO NOTE: Road Closure Hill End Road, Twyning This road closure has been withdrawn by the applicant, (was 15/08/2022 to 17/08/2022 (09.30 – 15.30 each day), to allow for works on behalf of BT Openreach. Emergency, Pedestrian and Residential access to be maintained throughout.

Tewkesbury Repair Cafe Tewkesbury Repair Cafe's next session is 23rd July, 2-5pm at the Baptist Church.

Borough Council Report to Twyning Parish Council 11.7.2022

1) The Borough Council have been awarded just over £1m as part of a UK Shared Prosperity Fund to be spent over a 3 year period. This money succeeds the previous European Structural Fund and many organisations that had benefitted from that funding such as the Local Enterprise Partnership and Growth Hub have been approaching the council about the use of the money. The money can be used to build pride in a place, support skills training, support employment and productivity growth and increase like chances.

2) The Borough Council Executive Committee have approved the Year 3 Carbon Reduction Action Plan. Last year the council appointed a Carbon Reduction Officer. They had hoped to replace the gas boilers with heat pumps but the costs of the system had escalated and instead choose to build a solar canopy on the Council's car park so they could use the electricity to power their offices and the leisure centre. This will be switched on shortly and will save 76 tonnes of carbon emissions which is just over 7% of total carbon emissions. In financial terms it equates to an annual saving/income of £45,000 and probably more with raising energy costs.

Next year's plan will include staff training on carbon literacy, appointment of climate change champions in each service, new grant submissions for funding heat pumps, installation of EV charge points in some of the public car parks, a plan for conversion of the council's car fleet to electric, completing a feasibility report on decarbonising Roses Theatre and a strategy for looking at low emission waste collection vehicles.

3) In 2008 an Air Quality Management Area was declared by the Council on Tewkesbury's Town Centre due to the high levels of Nitrogen Dioxide. Traffic management plans, the ban on HGVs over 7.5 tonnes and improvements in car design have brought about a reduction in Nitrogen Dioxide levels since about 2016, which are forecast to continue, and so the Executive Committee have therefore agreed to revoke the Air Quality Management Area. Nevertheless, monitors will remain in place and monitoring will continue.

4) The Borough's registration of the Land East of Hillend Lane (Nut Orchard) as a Community Asset has been challenged by the developer and an appeal will be heard in the Autumn. To strengthen the case when it goes before an independent adjudicator, councillors have been busy over the weekend gathering witness statements from members of the community stating their use of the wood. Over 200 signed witness statements have been made in just 3 days showing the use people have made of this land and the value they attach to it. These statements will be used by Tewkesbury Borough's Legal team to justify the land being a community asset.

5) The Borough has started paying the government fuel rebates for houses in Bands A-D. There is also a discretionary scheme to help people in other band properties e.g homes in multiple occupancy. If you haven't received the £150 rebate and you think you are eligible contact the Borough Council on 01684 295010.

6) The High Court had upheld the Borough's decision to grant planning permission for a new bridge over the railway line at Ashchurch but Ashchurch Parish have a right of appeal that is unlikely to be heard until December 2022.

Councillor Mike Szymiak and Councillor Philip Workman 11.7.2022

563 Working Group/Councillor Reports:
 Village Hall – Maintenance to drainage and gables undertaken, trees to be cut back shortly, Committee needs new members
Minibus – Receive financial information to support proposals for replacement at the end of the current lease and agree a way forward – information not available, also to note Lunch Club are no longer using the bus as numbers have dwindled
 Emergency Committee – No report
 Recreation Working Group – report on works at TRAC site (hedging/ditching etc) still outstanding. Ditches inspected and are dry. Quote for hedge trimming requested. TRAC rep. reported that Tennis Club may host a festival, a lot more individual play now encouraged on site.
 Village Green Working Group – Complaint directed at contractor was not valid. Councillors asked that the Working Group monitor the cars being permanently parked on the Green.
 Tree Warden – Plane trees are losing branches after sudden growth and recommends trees are inspected in January 2023
 Footpath Gang – footpath cleared to Ripple. Will be asked to clear Nut Orchard.
 Planning Committee – reported on their earlier meeting

564 Receive reports from any external meetings attended by Parish Councillors
 Parish & Town Seminar at TBC offices on 15th June (attended by Cllr Horsfall) – notes circulated
 Appoint a representative to attend the GAPTC AGM on 23rd July at 10.30am – no representative

565 Finance & Governance
 1. Agree payments in June/July and check the bank reconciliation/payment vouchers
The following payments were authorised having been proposed by Cllr Horsfall/seconded Cllr Nottage:

Payments June	Total	Net	Vat
TRAC Grant	1000.00	1000.00	0.00
Bank Charges	8.00	8.00	0.00
Sinclair (minibus lease)	456.00	380.00	76.00
Twynning VHMC (hall hire/meeting)	16.00	16.00	0.00
Admin Expenses (mileage/office)	51.10	51.10	0.00
Administration	925.49	925.49	0.00
PATA (payroll costs)	23.85	23.85	0.00
Jeremy Brookes (grasscutting)	950.00	950.00	0.00
Cotswold Web (website hosting)	24.00	24.00	0.00
Reconciled Balance	25347.90	3454.44	3378.44

Payments July advance notice	Total	Net	Vat
HMRC PAYE	833.16	833.16	0
Admin Expenses	50.08	50.08	0
Administration	925.49	925.49	0
Glos County Council (traffic surveys)	556.8	464	92.8
Village Hall (meeting)	16	16	0
Jeremy Brookes (grasscutting)	880	880	0
Sinclair (minibus hire)	456	380	76

S Don Bramah (website editing)	140	140	0
CLK Media (bulletin)	430	430	0

The bank reconciliation £25347.90 was agreed and vouchers checked by Cllr Nottage.

2. Receive and agree an updated budget report to end of June – The budget was noted
3. Receive a report on reserves – expectations of expenditure against reserves was reviewed:

	Footpat h	Lawnmowe rs	Playgro up	TRAC	Surveys	Balance
Reserves called on in the current year						
General Reserve	17015			-1000	-464	15551
Emergency Committee	1200					1200
Minibus	8465					8465
Capital Projects	25000		-1500	-10000		13500
CIL	1965	-740				1225
	<u>53645</u>					<u>39941</u>

Clerk advised that the Reserve held for Planning advice £5000 and loan to Playgroup £10000 would not be available if Council purchase the minibus. There was also a funding request to come from the Tennis Club

4. Receive any risk assessments – a risk assessment now being due on the Quay – **Clerk to action**
5. Consider a funding request from the Tennis Club – not available until September
6. Consider a funding request of **£250** from the Twyning Men's Shed - To purchase tools and consumables to allow the repair and refurbishment of timber and metal objects such as furniture, notice boards, electrical equipment etc. The objective of the Shed is to provide a service to the local community whilst giving members purpose, activities and fellowship . **Proposed for agreement Cllr Nottage/seconded Cllr Murray, all in favour**

Councillor Ellis arrived at the meeting

7. Agree refund of expenses on the repair of noticeboards – receipts to be available at September meeting
8. Consider quotation for felling silver birch tree (£120) **Proposed Cllr Nottage, seconded Cllr Ferguson that the Men's Shed carry out this work following an assessment of the risk involved, otherwise to proceed with contractor at £120. This was agreed by majority vote.**
9. Agree amendments to the Grants Application Process – **A draft was circulated and proposed for acceptance by Cllr Hadley, seconded Cllr Ferguson, all in favour**
10. Agree Clerk to purchase new laptop and software (budget £750) – **Proposed Cllr Nottage, seconded Cllr Murray, all in favour**
11. TBC have suggested larger bins are needed by the Fleet and outside the Spar and currently both bins are damaged– do the Council want to purchase new ones or have existing ones repaired? (£198 each plus installation £132) – Clerk to circulate details of bin types for consideration
12. Agree CIL/S106 requirements (Mythe development) – **It was agreed to request improvements to footpath links to provide a circular walk between Mythe and Twyning and contribution to recreation site/community building**

566	<p><u>Public Participation</u> Members of the public can raise questions/comment on items on this agenda. A resident recommended a software subscription Council were made aware that the village fete may have a problem with parking and might approach the Council for use of the top field</p>
-----	--

567	<p><u>Date of Next Meeting/Venue & Format</u> 12th September 2022 A resolution was passed to exclude members of the public from discussions about confidential legal matters Easement Agreement and increased legal fees – Cllr Horsfall reported that the other side had produced the draft Agreement which might save on the fees. The other party had asked to commence work prior to the Easement being in place. After much discussion Council agreed it would need to safeguard its position with a Charge. Update on Land Transfers – Cllr Horsfall reported that the landowner of the ransom strip had offered a 99year lease instead of an easement at a peppercorn rent. A draft lease had been drawn up by the Council's solicitor but needed some simplification before it was acceptable to be presented to the other party. Council agreed to proceed on the basis on a lease, Clerk to receive copy documentation Complaint re: flooding – Noted, but not Council responsibility</p>
-----	---

