

MINUTES (subject to agreement at the next Council meeting)  
of a meeting of the Parish Council held on 13<sup>th</sup> June 2022 at 7.30pm

Councillors Present: Chairman Cllr P Hadley, Vice Chairman Alan Wardrop, Cllrs. Ellis, Horsfall, Murray,  
Also Present: County Councillor Cate Cody, Borough Councillors Philip Workman, Mike Szytniak, 5 members of the public,  
Clerk/RFO

538	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. No requests</p>
539	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. <b>Apologies were accepted from Cllrs. Bartlam, Ferguson, Nottage</b></p>
540	<p><u>Declaration of interest/Requests for Dispensation</u> Councillors are reminded to update their interests with any relevant change of personal circumstances <b>There were no declarations or requests</b></p>
541	<p><u>To agree the Minutes of the Parish Council meeting held on 9<sup>th</sup> May 2022</u> <b>The Minutes were agreed</b> <u>To agree the Minutes of the Annual Parish Meeting held on 9<sup>th</sup> May 2022 and consider any action arising.</u> <b>The Minutes were agreed. CIL objectives noted and would be passed to Recreation Working Group for further investigation</b></p>
542	<p><u>Progress on Matters from Previous Minutes</u></p> <ol style="list-style-type: none"> <li>1. Additional defibrillators (locations/volunteers/funding – Cllr. Horsfall) – A defibrillator possible on TRAC site, TRAC have sourced funding, Cllr Horsfall to investigate the possibility of an additional defibrillator at the Fleet Inn</li> <li>2. Receive the Traffic Data Survey report and discuss applying for funding for road safety measures – data not available, information on funding circulated to councillors</li> <li>3. Noticeboards – awaiting repair work by volunteers – repair underway by the Men’s Shed</li> <li>4. Waste Bins – awaiting installation by TBC – clerk to chase</li> <li>5. Notice to quit on Commonland has now expired – complaint received from GCC regarding the use of electricity from their official site by the unauthorised encampment. Complaint received from resident regarding ongoing fencing – Cllr Horsfall to set up site inspection</li> </ol>
543	<p><u>Receive Reports from County/Borough Councillors</u></p> <p>Gloucestershire County Council Report - Cate Cody - 13th June 2022</p> <p>Women’s Tour (Road Cycling) Women’s stage 3, took place in Tewkesbury on June 8th and was very well attended. One of the riders, Pfeiffer Georgi grew up in Gloucestershire. Men’s Tour of Britain, stage 6, September 9th, will also be starting in Tewkesbury.</p> <p>Council’s £200,000 Digital Innovation Fund open for applications Gloucestershire County Council’s Digital Innovation Fund will support community projects with £200,000 of funding. This is the third year of the fund and applications of up to £20,000 per project are welcomed, with the deadline for applications on 1st July. Collaborative partnership bids will be considered for combined funding but would need to clearly demonstrate the added benefit of the collaboration. Successful applications will demonstrate that they can target the following groups with the funding provided: • Older people • Disabled people of all ages • Informal, non-paid carers • Refugees • People on low incomes Further information on this grant, including access to application forms, can be found at <a href="https://www.yourcircle.org.uk/Information/Digital-Innovation-Fund">https://www.yourcircle.org.uk/Information/Digital-Innovation-Fund</a></p> <p>Tree Planting Network GCC plans to plant 1 million trees by 2030. The tree officer is looking to work with communities and other organisations to build a Tree Planting Network Group to increase tree cover across the county. Let me know if you’d like to get involved. Meetings are by zoom.</p> <p>Community Bus Trial – Wednesday’s 11am - REMINDER The trial community bus is once a week on a Wednesday and gives people a couple of hours in Tewkesbury. I have requested stops at Stratford Park, Twynning Manor and by Twynning Primary. It collects at approximately 10.45am / 11am (depending on your stop and other collections -</p>

you'll be given a time when you book), dropping people off near Boots, returning from Tewkesbury at 1pm. It is a book in advance only service - you must ring up and book your seat by 12.30pm on the previous day (Tuesday). It works on a first come first serve basis. There is a £4 (return fare) charge for those with concessions (bus pass) and a higher charge for those without (£8) The number to call to book your seat is 01684 892381 (9am-3.30pm Mon-Thurs & 9am-12.30pm Fri). If Twyning would like a bus service, villagers will need to show evidence that they would use one – this bus is a great way of doing this. For the trial to continue, it needs supporting, so please make use of it!

Tewkesbury Repair Cafe Tewkesbury Repair Cafe's next session is 18th June, 2-5pm at the Baptist Church.

Tewkesbury Borough Report for Twyning Parish Council.  
13<sup>th</sup> June 2022.

The Borough Plan was finally adopted last Wednesday. This should be part of the process for the Borough to gain a minimum 5 year land supply which should help to defend speculative and inappropriate planning applications that we have seen in Twyning. We remain however sceptical this will be achieved but hopeful. Whilst there was a clear majority of Councillors to support the adoption we were unable to support it while the Wychavon site at Mitton remained part of the plan. We had pushed over the years for this to be excluded because if ultimately approved will have a serious impact on Tewkesbury at many levels.

We have a new CEO start today, Alistair Cunningham OBE.

There is another temporary Development Manager now in place, Paul Rossington. The search continues for someone to fill this post on a permanent basis.

The planning inspector for the Nut Orchard site has announced the appeal will be heard by written statements. This is unacceptable for such an important and emotive site to Twyning residents and we have asked the Borough to push for an in person hearing and also to make sure the site is visited.

We continue to attempt to communicate with Severn Trent about the sewerage issues but as others have found it is very difficult to get any definite answers.

The Borough is now handling the energy rebates for those eligible in property bands A-D. Over 21,000 have already been handled so if you think you qualify please get in touch with the Borough on 01684 272111 or via [energyrebate@tewkesbury.gov.uk](mailto:energyrebate@tewkesbury.gov.uk)

Cllrs Mike Sztymiak and Philip Workman.

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Working Group/Councillor Reports:

Village Hall – no report

Minibus – Substitute representative and discuss proposals for replacement at the end of the current lease  
Cllr Wardrop was appointed to replace Cllr Murray. He asked the council to consider whether to continue providing a minibus service. Currently it was well used and holding its own financially. The minibus had low mileage. An outright purchase would cost £20,000 or the lease arrangement could roll on.

**The Council agreed (1 abstention) it would continue the service but financial information should be provided to the next meeting in order for the Council to consider how to move forward.**

Emergency Committee – No report

Recreation Working Group – report on works at TRAC site (hedging/ditching etc) still outstanding. Twyning Tigers have requested permission to mark out the pitch to help control use.

Village Green Working Group – No report

Tree Warden – No report

Footpath Gang - There is still a hole in the footbridge near to The Fleet Inn on footpath ATW 33 – reported to PROW GCC. Footpath ATW 45 is yet again overgrown. This footpath is behind Sunset View caravan park . The

	<p>Twyning footpath team spent many days three years ago clearing a large quantity of hedgerow out and making this a clear way. The situation now is that whoever owns it is not keeping it clear and it needs another concentrated effort to restore it back again but the Footpath Gang not willing to do this work. <u>Council to discuss ongoing work by volunteers.</u></p> <p>Council noted these points and were assured by one of the volunteers that they would continue to do their best to clear footpaths but some would have to be passed back to the County Council for clearance.</p>																																																												
546	<p><u>Receive reports from any external meetings attended by Parish Councillors</u></p> <p>A representative is invited to attend the Parish &amp; Town Seminar at TBC offices on 15<sup>th</sup> June commencing at 5.30pm for 6pm start to discuss planning - Cllr Horsfall volunteered to attend</p>																																																												
547	<p><u>Finance &amp; Governance</u></p> <p>1. To agree May payments, including renewed subscriptions/insurance and grant to TRAC, and bank reconciliation to end of May – <b>Payments were agreed as follows. The Council noted the bank reconciliation at £28362.34 and the transactions on the statement were checked by Cllr Ellis</b></p> <table border="1"> <thead> <tr> <th>Payments May</th> <th>Total</th> <th>Net</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>Jeremy Brookes (Grasscutting)</td> <td>880</td> <td>880</td> <td>0</td> </tr> <tr> <td>Administration Costs</td> <td>933.29</td> <td>933.29</td> <td>0</td> </tr> <tr> <td>Office Allowance/Mileage</td> <td>39.15</td> <td>39.15</td> <td>0</td> </tr> <tr> <td>Twyning Village Hall (Hire)</td> <td>16</td> <td>16</td> <td>0</td> </tr> <tr> <td>GAPTC (subscription)</td> <td>463.54</td> <td>463.54</td> <td>0</td> </tr> <tr> <td>Open Spaces Soc.</td> <td>45</td> <td>45</td> <td>0</td> </tr> <tr> <td>DK Edwards (Internal Auditor)</td> <td>190</td> <td>190</td> <td>0</td> </tr> <tr> <td>Sinclair (minibus lease)</td> <td>456</td> <td>380</td> <td>76</td> </tr> <tr> <td>AJ Gallagher (insurance)</td> <td>886.65</td> <td>886.65</td> <td>0</td> </tr> <tr> <td>Dominic Jeynes (deposit on footpath)</td> <td>333</td> <td>333</td> <td>0</td> </tr> <tr> <td>TRAC (Grant for Jubilee)</td> <td>500</td> <td>500</td> <td>0</td> </tr> <tr> <td>Bank Charges</td> <td>8</td> <td>8</td> <td>0</td> </tr> <tr> <td>Website Editor</td> <td>140</td> <td>140</td> <td>0</td> </tr> <tr> <td></td> <td><u>4890.63</u></td> <td><u>4814.63</u></td> <td><u>76</u></td> </tr> </tbody> </table> <p>2. Receive and agree and updated budget report to end of May – <b>The Budget report was noted</b></p> <p>3. Receive any risk assessments – <b>Risk assessments were noted and agreed on the Kilmore field/TRAC site, a risk assessment now being due on the Quay</b></p> <p>4. Consider briefing notes from NALC/Diocese/Clerk's advice regarding maintenance of the open churchyard and consider way forward – <b>Cllr Horsfall proposed, Cllr Ellis seconded that the Council purchases mowing equipment to the value of £1500 from Capital Reserve for use by the church and other groups, all in favour</b></p> <p>5. Consider a funding request from TRAC for broadcasting equipment for the Platinum Jubilee – <b>Cllr Hadley proposed, Cllr Horsfall seconded that the Council provide a grant of £1000 from general reserve in addition to the £500 emergency grant already given to cover the cost of PA hire, all in favour</b></p> <p>6. Consider a funding request from the Minibus Group – not received</p> <p>7. Renewal of Service Level Agreement – Website/Bulletin – discussed under 549 in private session</p> <p>8. Renewal of Contracts – Grasscutting/Payroll/Cotswold Web/One.com – <b>it was agreed to continue existing contracts although Cotswold Web had indicated they would be moving the hosting to another provider in July</b></p>	Payments May	Total	Net	Vat	Jeremy Brookes (Grasscutting)	880	880	0	Administration Costs	933.29	933.29	0	Office Allowance/Mileage	39.15	39.15	0	Twyning Village Hall (Hire)	16	16	0	GAPTC (subscription)	463.54	463.54	0	Open Spaces Soc.	45	45	0	DK Edwards (Internal Auditor)	190	190	0	Sinclair (minibus lease)	456	380	76	AJ Gallagher (insurance)	886.65	886.65	0	Dominic Jeynes (deposit on footpath)	333	333	0	TRAC (Grant for Jubilee)	500	500	0	Bank Charges	8	8	0	Website Editor	140	140	0		<u>4890.63</u>	<u>4814.63</u>	<u>76</u>
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548	<p><u>Public Participation</u></p> <p>Members of the public can raise questions/comment on items on this agenda.</p> <p>At the last meeting residents commented that Borough Council were to blame for inappropriate housing development due to the length of time it has taken to produce a Local Plan and lack of attention to responses – a response will be read out from the TBC CEO – <b>the response noted but does not explain the high incidence of non-determination.</b></p> <p>A resident commented that the church could pass the burial ground to the Council if in financial difficulty running it.</p>																																																												
549	<p><u>Date of Next Meeting/Venue &amp; Format</u></p> <p>11<sup>th</sup> July 2022</p>																																																												

**A resolution was passed to exclude members of the public from discussions about a confidential legal matter if necessary**

On receipt of deposit of £5000 agree legal costs in connection with Easement Agreement £750 and final details.

**The Council agreed to instruct their solicitor to draw up the Easement Agreement.**

Discussion followed regarding the continuation of the SLA for website/bulletin editing and it **was agreed to extend the contract for 3 months.**