

**MINUTES** (subject to agreement at the next Council meeting) of  
A MEETING of Twyning Parish Council  
held in Twyning Village Hall at 7.00pm on the 14<sup>th</sup> March 2022

Councillors Present: Cllr Bartlam, Ferguson, Hadley, Horsfall (Chair), Murray,  
Also Present: Clerk/RFO, Borough Councillors Philip Workman, Mike Sztymiak, 5 members of the public

494	<p><b>Welcome</b> The Chairman will ask if anyone wishes to record or film the meeting. No requests</p>
495	<p><b>Apologies for absence</b> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. <b>Apologies accepted from Cllr. Ellis, Wardrop, Nottage</b> <b>County Councillor Cate Cody had offered her apologies</b></p>
496	<p><b>Declaration of interest/Requests for Dispensation</b> Councillors are reminded to update their interests with any relevant change of personal circumstances <b>There were no declarations</b></p>
497	<p><b>To agree the Minutes of the Parish Council meeting held on 14<sup>th</sup> February 2022</b> <b>Proposed for agreement Cllr Murray/seconded Cllr Hadley, majority in favour (1 absention due to non-attendance)</b></p>
498	<p><b>Progress on Matters from Previous Minutes</b></p> <ol style="list-style-type: none"> <li>1. Footpath gang to look at improving drainage/possibility of using wood chip from tree felling on footpath next to TRAC – (Cllr Nottage) – Awaiting quotation</li> <li>2. Additional defibrillators (locations/volunteers/funding – Cllr. Horsfall) - ongoing</li> <li>3. Traffic Data Surveys (GCC) scheduled for May</li> <li>4. Co-option Notice expired on 4<sup>th</sup> March 2022 with no applicants</li> </ol>
499	<p>PLEASE NOTE REPORTS FROM COUNTY/BOROUGH COUNCILLORS ARE INVITED IN WRITING AND WILL BE POSTED TO THE MINUTES</p> <p style="text-align: center;"><b><u>Borough Council Report to Twyning Parish Council 14.03.2022</u></b></p> <p>1) Back at the end of last year the Borough put out to consultation the Local Heritage List Selection Criteria for a Supplementary Planning Document (SPD). This Local Heritage List will be a way of trying to acknowledge and preserve local heritage features that have architectural, historical or archaeological value in the local community. The initial feedback on the SPD has been addressed and so the council now has to reconsult on these changes, which were very few. This consultation on the SPD runs from 4<sup>th</sup> March to 4<sup>th</sup> April. Please note that you still have time to nominate local features for the local heritage list. See <a href="https://www.tewkesbury.gov.uk/local-heritage-list">https://www.tewkesbury.gov.uk/local-heritage-list</a> for more information about the scheme and how to nominate assets.</p> <p>2) Planning Application 21/00291/OUT 55 dwellings at Hill End - the Borough Council planning committee has made permanent the Tree Preservation Order (TPO) on the whole of the site which should help protect it. The planning committee has yet to decide its 'minded' decision but regardless of that the real decision will be made when it is heard at appeal.</p> <p>3) The Borough has issued its regular call for sites for development. This involves the Council asking landowners, developers and other organisations or individuals to identify land within the borough with the potential for future development such as housing, employment or Gypsy and Traveller sites. If land is identified, it does not automatically mean that planning permission for residential or employment use will be granted, or that it will be allocated as a site for Gypsies and Travellers or Travelling Showpeople in the area's development plan - the SALA does not earmark sites or grant planning permission for development, but merely provides up-to-date information on their potential availability.</p> <p>4) The Borough had to deal with the damage and major flooding consequences of Storm Eunice in February. Fortunately, the levels for the River Severn were not as bad as predicted but nevertheless the Borough had to put its major incident plan in place.</p> <p>5) The Borough Council has appointed Alistair Cunningham as its new Chief Executive from 12<sup>th</sup> June. He replaces Mike Dawson who retires after 13 years in the post. Alistair had previously been joint Chief Executive at Wiltshire Council. Another staffing change is the appointment of Shahzia Daya, as the new Director of One Legal, which means that Sara Freckleton will take up the post of Corporate Director working solely for Tewkesbury Borough Council.</p>

Councillor Mike Sztymiak and Councillor Philip Workman 14.3.2022

Gloucestershire County Council Report - Cate Cody - 14th March 2022

Gloucestershire Fire and Rescue Service helping Ukraine Gloucestershire Fire and Rescue Service (GFRS) is helping Ukraine by donating an Aerial Ladder Platform (ALP) and firefighting equipment. An ALP will be handed over to the Ukraine, along with other equipment including portable generators, battery-powered saws, cable reels, portable lights, battery chargers, jerry cans and body armour. The ALP is a specialist appliance which can be used to put water onto buildings from above, to assist in rescues from tall buildings or as an observation platform. The one being donated is no longer needed by GFRS and had been due to be sold at auction. The ALP and other equipment are being transported to Ukraine via the National Fire Chiefs Council.

Platinum Jubilee celebrations - Tree planting to honour the Queen's Platinum Jubilee Two trees have been planted in Gloucester to mark the formal launch of a new 4,000 tree woodland as a civic tribute to the Queen's Platinum Jubilee. The English Oak trees, known to be the Queen's favourite tree species were planted at Plock Court, Longlevens – one to represent Gloucester City Council and the other Gloucestershire County Council. They will form part of a new Platinum Jubilee Woodland to be made up of 4,000 new saplings made available through collaboration between the city council, county council, the Woodland Trust and the Royal Forestry Commission. It is part of a tree planting initiative set up for the Platinum Jubilee called the Queen's Green Canopy (QGC), which aims to encourage everyone from individuals to Scout and Girlguiding groups, villages, cities, counties and schools to plant trees during the Jubilee year. The project aims to create a legacy to benefit future generations and highlight the value of trees and woodlands to slow the impact of climate change, clean the air we breathe, create wildlife habitats and improve our health and wellbeing.

Council offers free licenses for Platinum Jubilee street parties - Gloucestershire County Council have waived its usual fees for street parties for the Queen's Platinum Jubilee in June. Special events, including street parties that involve closing a road require a legal order to be in place which usually requires a fee to be paid to the council. However, for the Platinum Jubilee weekend of celebrations, fees will not apply and licenses can be obtained free of charge. Applications take a minimum of 12 weeks to process. Anyone looking to host a street party should contact [streetworks@gloucestershire.gov.uk](mailto:streetworks@gloucestershire.gov.uk) with the street(s) affected, the date of the event, and a brief description. For more information, please visit <https://www.gloucestershire.gov.uk/highways/apply-for/streetworks-licences-permitsand-permissions/road-lane-closures-special-events-filming/> for further information.

Green County Budget Amendments - The Green Group County Councillors are absolutely delighted to have secured two budget amendments recently. The first, (£45K), is a one year role to employ a County-wide biodiversity management officer to identify opportunities on Gloucestershire County Council land and on other public estate. The role will link with and provide offset opportunities for the upcoming new Gloucestershire Climate and Nature Fund, keeping and bringing more investment into the county and ensure that the council meets its new duties under the Environment Act regarding the protection and promotion of nature. The second amendment is for a Circular economy 'tip shop' pilot at one of the household recycle centres (£120K), to reduce unnecessary waste, reuse before recycling and to provide a whole array of social benefits. The shop will enable unwanted items to be saved from incineration, helping to reduce carbon emissions and giving residents the chance to upcycle and avoid buying new products.

Proud to Care is launching a new one-to-one care career telephone support service to help job seekers interested in working in care find their perfect role. The Proud to Care 'Care Career Support Line' provides free support and is a partnership between the county council and the NHS. As a care worker you could make a real difference to someone's life, whether helping them to stay safe in their own home or in residential care, or by helping them with everyday activities. If you are good with people, caring and with a desire to help others, there are rewarding, flexible jobs available in your community. Care experience is not essential, as training is provided. If you'd like to find out more, the team would love to talk to you about career opportunities or how the skills you already have can transfer successfully to a role in care. Telephone appointments are available Monday to Friday from 10am to 3pm. Call 01452 426 452, Send a message [ptc@gloucestershire.gov.uk](mailto:ptc@gloucestershire.gov.uk)

New support service for over 18s in Gloucestershire bereaved by suicide The new service will be provided by Rethink Mental Illness and will give support predominantly to families and partners, however support will also be available for friends, colleagues, health and social care professionals and those who may have witnessed the death. Support will be tailored to the individual's needs. The service is funded through NHS England/Improvement's national suicide bereavement programme. To find out more about or make a referral for yourself or someone else, please call 07483 375 516, email [glossupportaftersuicide@rethink.org](mailto:glossupportaftersuicide@rethink.org) or visit: [www.rethink.org/glossupportaftersuicide](http://www.rethink.org/glossupportaftersuicide) Tour of Britain Sponsored by the county council, stage six of this year's

Tour of Britain, the UK's most prestigious cycle race, will take place in Gloucestershire on Friday 9th September. The buzz and excitement the race brings will support ambitions to increase people's interest and participation in cycling both as a hobby

and as a way to get about day to day. There are additional benefits such as showcasing what Gloucestershire has to offer and positives effect on our local economy. This is the first time our county will have provided the backdrop for a full day of the eightstage event. The full route for stage six, including start and finish locations are being worked out and will be revealed in due course.

500	<p><u>Planning Matters</u>  <u>Consultations:</u>  22/00154/LBC &amp; 00153/FUL Erection of 2-car garage, workshop and home office. Gubberhill Farm, Brockeridge Common, Ripple <b>NO OBJECTION</b>  22/00174/TPO T103 Wellingtonia (pg 9-11) - Height to be reduced by 8 metres. T110 Ash (12-13) - Reduce crown by 3m off top, 2-3m off sides (halfway between previous pruning points and current outer edges of crown). T156 London Plane (pg 14-15) - Reduce top and sides to previous reduction, 3-4 metres inside crown extents. T233 Horse Chestnut (pg16-17) - High pollard at secondary forks at approx. half height. Puckrup Hall Hotel And Living Well Leisure Centre, Puckrup, Twyning <b>NO OBJECTION</b>  22/00197/LBC Replacement glass screen in glazed link (double-glazed in lieu of single-glazed) Gubberhill Farm , Brockeridge Common, Ripple <b>NO OBJECTION</b>  22/00081/FUL Retrospective Planning for the change of use of Agricultural Land to Mixed Use for the Open Storage and processing of Logs, Including the siting of Container and Creation of Hardstanding. Parcel 9072, Downfield Lane, Twyning <b>NO OBJECTION but observation made about future retrospective applications</b>  Enforcement Notice - Alleged non compliance, with a condition to keep an existing hedge from application 20/01061/FUL Erection of unauthorised fence adjacent to the highway Kimberley Church End Lane <b>NOTED</b></p> <p>Local Heritage List – Councils have until the end of June to nominate local heritage for inclusion on the list – A resident provided a list of possible heritage assets to be brought to the attention of Tewkesbury Borough Council. – <b>Cllr Hadley would study the list and report at the next meeting</b></p> <p>Review of the ACV Hillend Road “Nut Orchard” (Landslip) – appoint a Council representative to attend the Review on the 25<sup>th</sup> March – <b>Cllr Horsfall will attend</b></p> <p><u>Decisions:</u>  21/01492/FUL Installation of 14 solar panels. Avon Cottage Fleet Lane Twyning Tewkesbury – Refused - <b>Noted</b></p>																																																
501	<p><u>Working Group/Councillor Reports:</u>  Village Hall - none  Minibus – lease expires in November and the committee are considering whether to replace  Emergency Committee – nothing to report  Recreation Working Group (Appoint 2 council representatives in advance of TRAC AGM) – <b>Cllr Bartlam &amp; Cllr Nottage were appointed by unanimous vote</b>  Village Green Working Group – consider request by scout group to use the green 26<sup>th</sup> May between 6-8pm. Cllr Bartlam will liaise with Cllr Nottage  Tree Warden – nothing to report</p>																																																
502	<p><u>Receive reports from any external meetings attended by Parish Councillors</u>  Cllr Ferguson and Horsfall had met to discuss the website and will further this review</p>																																																
503	<p><u>Finance &amp; Governance</u></p> <p>1. To agree payments in February and bank reconciliation February</p> <table border="1" data-bbox="175 1724 1197 2195"> <thead> <tr> <th><b>Payments February</b></th> <th>Total</th> <th>Net</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>CPRE subscription</td> <td>36</td> <td>36</td> <td>0</td> </tr> <tr> <td>Sinclair - Twyning Minibus Lease</td> <td>456</td> <td>380</td> <td>0</td> </tr> <tr> <td>Office Allowance</td> <td>26</td> <td>26</td> <td>0</td> </tr> <tr> <td>Twyning Village Hall Management Cttee</td> <td>16</td> <td>16</td> <td>0</td> </tr> <tr> <td>CLK Media Bulletin Publishing</td> <td>395.6</td> <td>395.6</td> <td>0</td> </tr> <tr> <td>Administration Costs</td> <td>1025.23</td> <td>1025.23</td> <td>0</td> </tr> <tr> <td>Sarah Don Bramah website editor</td> <td>140</td> <td>140</td> <td>0</td> </tr> <tr> <td>Ben Nottage (batteries for Xmas lights)</td> <td>119.9</td> <td>95.92</td> <td>23.98</td> </tr> <tr> <td>Ben Nottage (batteries for Xmas lights)</td> <td>23.94</td> <td>19.95</td> <td>3.99</td> </tr> <tr> <td>Bank charges</td> <td>8</td> <td>8</td> <td>0</td> </tr> <tr> <td>Paul Macdonald - refund Rugby</td> <td>100</td> <td>100</td> <td>0</td> </tr> </tbody> </table>	<b>Payments February</b>	Total	Net	Vat	CPRE subscription	36	36	0	Sinclair - Twyning Minibus Lease	456	380	0	Office Allowance	26	26	0	Twyning Village Hall Management Cttee	16	16	0	CLK Media Bulletin Publishing	395.6	395.6	0	Administration Costs	1025.23	1025.23	0	Sarah Don Bramah website editor	140	140	0	Ben Nottage (batteries for Xmas lights)	119.9	95.92	23.98	Ben Nottage (batteries for Xmas lights)	23.94	19.95	3.99	Bank charges	8	8	0	Paul Macdonald - refund Rugby	100	100	0
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	<p><b>The bank statement was checked by Cllr Murray and reconciled at £15286.81</b></p> <ol style="list-style-type: none"> <li>2. To receive the budget analysis to end of <b>February Expenditure £37162.97 Income £35836.08 was agreed.</b></li> <li>3. Receive any risk assessments – not yet carried out</li> <li>4. Consider briefing notes from NALC/Diocese/Clerk’s advice regarding maintenance of the open churchyard and consider way forward – deferred until full council present</li> <li>5. Agree making a grant to TRAC for £1000 (this was not paid last year as there was no request for a grant) <b>Proposed Cllr Bartlam/seconded Cllr Murray, all in favour</b></li> <li>6. Agree expenditure claim from CIL (to reclaim the money spent on green reinstatement or new project) <b>Proposed Cllr Hadley/seconded Cllr Murray to reclaim money spent on green reinstatement £3469.64</b></li> <li>7. Noticeboards – receive quote for repairs and replacements – a quotation <b>was proposed by Cllr Ferguson.</b></li> <li>8. To be advised of the mandatory National pay award increase of 1.75% backdated to 1<sup>st</sup> April 2021 to be applied to Clerk’s salary <b>Proposed Cllr Horsfall/seconded Cllr Bartlam that this increase was agreed, all in favour</b></li> <li>9. To agree entry on the Asset Register of 3 benches (Village Green) £1348 – <b>Proposed Cllr Hadley, seconded Cllr Murray, all in favour. The Clerk requested that Recreation Working Group provide a list of the assets on TRAC site.</b></li> </ol>
504	<p><u>Public Participation</u></p> <p>Members of the public can raise questions/comment on items on this agenda.</p> <p>A resident reported trees and fencing down at TRAC site and ditches not cleared (Cllr Hadley to action)</p> <p>A resident thanked Cllr Horsfall and Dave Luckett for attending the Fleet Lane Appeal hearing on behalf of the village</p> <p>Dave Luckett gave a report of the summing up in the Appeal case. The Appellant’s argument was focused on the housing numbers and the value of development boundaries. The Appeal hearing did not consider public opinion or information about the sewer structure.</p>
505	<p><u>Date of Next Meeting/Venue &amp; Format</u></p> <p>11<sup>th</sup> April 2022</p> <p>A resolution will be passed to exclude members of the public from discussions about a confidential legal matter if necessary</p> <p>Council discussed a counter offer made regarding the easement for a water pipe over the common and agreed that payment in instalments might be made but the sum remained at £10,000.</p>