

## TWYNING PARISH COUNCIL

Clerk: Gill Jennings E-mail: [clerk@twyningcouncil.co.uk](mailto:clerk@twyningcouncil.co.uk)  
**M I N U T E S** (subject to agreement at the next Council meeting)  
**Of A MEETING** of Twyning Parish Council  
held in Twyning Village Hall at 7.30pm on the 13<sup>th</sup> September 2021

Councillors Present: Cllr Bartlam, Ellis, Ferguson, Hadley, Holden, Horsfall (Chair), Murray, Nottage  
Also Present: Borough Councillor Philip Workman, Clerk/RFO, 7 members of the public

421	<p><u>Welcome</u>  The Chairman will ask if anyone wishes to record or film the meeting.  No requests received</p>
422	<p><u>Apologies for absence</u>  Councillors are reminded to give their apologies in writing to the clerk prior to any meeting.  <b>There were no apologies. County Councillor Cody and Borough Councillor Sztymiak unable to attend.</b></p>
423	<p><u>Declaration of interest/Requests for Dispensation</u>  Councillors are reminded to update their interests with any relevant change of personal circumstances  <b>There were no declarations or requests</b></p>
424	<p><u>To agree the Minutes of the meeting held on 12<sup>th</sup> July 2021</u>  <b>The Minutes were agreed as a true record</b></p>
425	<p><u>Progress on Matters from Previous Minutes</u></p> <ol style="list-style-type: none"> <li>1. Investigation into reported misuse of land Showborough Common – Action with joint authorities (Clerk/Chairman) Ongoing – <b>County Council chased for action 26/6/21 and 2/8/21 – a member of the public reported to the meeting that there was new and increased activity on the site – Cllr Cody/Sztymiak have been asked to obtain assistance from County/District</b></li> <li>2. Common Land Management – <b>plans of parish owned land awaited/Open Spaces Society contacted for advice &amp; training but too expensive – no progress</b></li> <li>3. Parish Logo – several logo styles had been created by Mr. Holden and logo 3 was chosen. The Parish Council expressed gratitude for Mr Holden’s help.</li> <li>4. Footpath gang to look at improving drainage/possibility of using wood chip from tree felling on footpath next to TRAC – <b>details of funding passed on to footpath team – Cllr Nottage progressing</b></li> <li>5. Community Right to Bid – <b>Brockeridge Common application accepted and registered , &amp; Public Notice given regarding the Nut Orchard</b></li> <li>6. Repairs to village noticeboards – Clerk to chase contractor</li> </ol>
426	<ol style="list-style-type: none"> <li>1. <u>Co-option of a New Councillor</u>  Applications will be considered for co-option to the Council – An application for co-option had been circulated from Mr Alan Wardrop. <b>Cllr Nottage proposed co-option, seconded Cllr Hadley, all in favour. Mr Wardrop accepted the appointment and signed a declaration of acceptance.</b></li> <li>2. <u>Committee/Working Group Appointments</u>  Planning Committee (1 additional member required) – no volunteer to join Cllr Horsfall, Hadley, Murray, Nottage, Ellis, someone may have to be co-opted from the NDP group  Action Plan Working Group (2 members to draw up questionnaire) Cllr Nottage, Clerk to contact Website editor for assistance  Neighbourhood Plan Working Group (2 members to work with residents/planning consultant) – Cllr Hadley  Staffing Committee (1 additional member) no volunteer to join Cllr Horsfall, Murray, Bartlam  Village Green Working Group (2 members required) Cllr Bartlam, Cllr Wardrop to join Cllr Nottage  Qtrly Parish &amp; Town Seminars (2 reps required – next meeting 23<sup>rd</sup> Sept 6.30-7.30 Severn Room TBC) Cllr Horsfall &amp; Cllr Murray</li> </ol>

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PLEASE NOTE REPORTS FROM COUNTY/BOROUGH COUNCILLORS ARE INVITED IN WRITING AND WILL BE POSTED TO THE MINUTES

### **Borough Council Report to Twyning Parish Council 13.09.2021**

- “1) Cases of Covid in Gloucestershire are at a rate of 351 per 100,000 and in Tewkesbury Borough it is 296 in 100,000. The R rate is between 1 and 1.4 which is higher than last week.
- 2) Despite the national shortage of drivers UBICO have maintained their level of service for waste collection.
- 3) As part of the Tewkesbury Heritage Action Zone there will be an event in the American Gardens at the back of the Town Hall between 10 am and 1 pm on Saturday 18<sup>th</sup> September. It will include demonstrations of sign writing and lime works for buildings, old photos of Tewkesbury and information on age dating of dwellings.
- 4) The Executive Committee has approved for public consultation in the autumn two planning documents. The first document is the Tewkesbury Borough Heritage Strategy which provides an evaluation of the Borough’s historic assets and sets out the Councils intentions for managing change within the historic environment. The second document is a supplementary planning document for the design of shopfronts, shutters and signage. Its purpose is to promote good shop front design in the historic parts of the Borough.
- 5) A High Court challenge to the Borough’s decision to grant planning permission to the new bridge over the railway line at Ashchurch will be heard on the 21<sup>st</sup> October and is expected to last two days.
- 6) The Pegasus Group are conducting a pre-application consultation on behalf of the Robert Hitchins for 235 dwellings on land east of the Mythe Road (opposite the garden centre). It is very similar to the last application which was not supported by the Town or Borough Council. It would still seem to be a car bound development in the middle of a field with limited sustainable access to facilities. The consultation ends on the 20<sup>th</sup> September.
- 7) Funding and grants. The National Lottery Community Fund is offering grants of up to £10,000 to help local communities and parish councils with projects that help tackle climate change. They can cover areas such as food, transport, energy, waste and the natural environment. See [nlcommunityfund.org.uk](http://nlcommunityfund.org.uk) for details. Tewkesbury Borough are also holding funding workshops for community groups and parish councils which will include tips on how to support your application. There will also be a zoom presentation on the 5<sup>th</sup> October 11-12 a.m dealing with how to apply to the Severn Trent Community Fund. For further information on these workshops contact [louise.gifford@tewkesbury.gov.uk](mailto:louise.gifford@tewkesbury.gov.uk)”

Councillor Mike Sztymiak 13.09.2021

### Gloucestershire County Council Report - Cate Cody - 13th September 2021

“ Funding boost to help communities recover from pandemic Funding worth £500,000 is available to market towns in Gloucestershire to help them put on community events as part of their recovery from the COVID-19 pandemic. The Build Back Better – Market Towns fund has been launched by the county council with the aim of boosting the economy of the county’s market towns and high streets. It focuses on market towns, rural communities and those that live on the edge of urban areas. Applications can be made by parish and town councils, as well as voluntary and community organisations, for bids ranging from £1,000 to £25,000. Events could include Christmas fairs, spring shows, summer fetes, vintage car shows, music festivals or farmers’ markets and all allocated funding must be used by August 2022. Completed applications must be received by midnight on 26th September 2021 and applicants will be informed of the outcome on 4th October. Final decisions on the funding awards will be made by a panel, who will consider areas including how many people will benefit from the event, its impact on the economy, the ability to deliver it successfully and those that leave a lasting legacy. For more information on the fund and to apply, please see

[www.gloucestershire.gov.uk/markettowns-fund](http://www.gloucestershire.gov.uk/markettowns-fund) Funding to help communities tackle climate

The National Lottery Community Fund is offering grants between £1,000 to £10,000 to support communities across the UK to take action on climate change. Projects should reflect what matters to your community and can be small in scale. They could cover an area like: Food Transport Energy Waste and consumption The natural environment. Voluntary and community groups, charities, not-for-profit organisations, schools, and town and parish councils can all apply. The closing date is 18th November 2021. See Together for Our Planet | The National Lottery Community Fund ([nlcommunityfund.org.uk](http://nlcommunityfund.org.uk)) for more details.

COVID-recovery grant scheme for community projects

As your county councillor, I have also been made responsible for a new COVID-recovery grant scheme for community projects launched by GCC, with £40,000 (total) available across our division over the next four years. Please get in touch with me by 15th November 2021 to discuss small grants of £50 upwards for projects based in the Tewkesbury Division (which includes Twyning). Applicants may be community /

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	<p>voluntary / sports / faith groups, schools, CICs or local councils. Relevant projects include those which: Promote and encourage community health and wellbeing; Improve digital inclusion; Promote nature and/or the environment; Promote healthy lifestyles; or Encourage safer neighbourhoods In view of the climate and ecological emergency, whatever the subject matter I'll be looking most favourably on those which also deliver a net environmental benefit. Full grant details here: <a href="https://www.gloucestershire.gov.uk/build-back-better-councillor-scheme/">https://www.gloucestershire.gov.uk/build-back-better-councillor-scheme/</a> When you're ready, contact me at <a href="mailto:cate.cody@gloucestershire.gov.uk">cate.cody@gloucestershire.gov.uk</a> to discuss your project. I would be grateful if you could give notice to your councillors, local organisations and groups. Calling all Gloucestershire landlords – be part of a families new beginning Can you help a family from Afghanistan build a new life in the county by providing them with a home? Rent paid in advance and direct to you. Set up costs for furnishings available. If you are interested in being part of a family's new beginning contact Gloucestershire Action for Refugees and Asylum Seekers (GARAS):<a href="mailto:info@garas.org.uk">info@garas.org.uk</a>, 01452 550528 or visit their website:<a href="http://www.garas.org.uk">www.garas.org.uk</a> Read more about the appeal for homes for Afghans who supported the British Army.</p> <p>National Bus Strategy</p> <p>Earlier this year the government published its National Bus Strategy; within this strategy, GCC (as the Local Transport Authority) are required to put together and adopt a Bus Service Improvement Plan (BSIP), which sets out our strategic vision for bus services in the county. The BSIP covers service levels and integration, bus priority, zero emission buses, fares and tickets, passenger experience, and information and branding. Once the BSIP is in place an Enhanced Partnership will be developed with the county's bus operators. This is a flexible agreement about what improvements will be made to bus services including infrastructure and passenger experience elements such as bus shelters, bus priority measures, Real Time Passenger Information (RTPI), timetables and fares, to make services sustainable and attractive to use. Keen to start learning how our county's bus services can be improved, a very short survey, has been developed to start understanding where improvements can be made. The survey closes on 24th September. Please share to get as many responses as possible".</p>
428	<p><u>Public Participation</u></p> <p>Due to the shortness of time allowed please send any queries or comments by email to the clerk so that they may be read out at the meeting.</p> <p>A resident has asked why there is no improvement in village broadband service if Gloucestershire CC have scheme of improvement</p> <p>A resident has reported abandoned vehicles on the Kilmore Field carpark – Clerk investigating</p> <p>Comments and queries at the meeting were raised as follows:</p> <p>Q. No bus service to the village A. GCC reviewing post covid</p> <p>C. Nut Orchard incorrect title – the land is locally known as the landslip</p> <p>Comments were also received at the end of the meeting:</p> <p>C. Pages Lane has already had traffic monitoring – surely the evidence of 1000 car passes per day was sufficient evidence of a problem A. Will trace this data and add to new survey</p> <p>Q. Will MP get involved in objecting to planning Appeals A. All residents can object – Planning Committee to put details on the website/Facebook</p> <p>Q. Should more lighting be added to tennis courts with dark sky policy in the NDP? A. Only an upgrade to LED</p> <p>Q. Could public participation be moved to end of meeting? A. Not usually but will consider</p>
429	<p><u>Working Group/Councillor Reports:</u></p> <p>a. Minibus – (Cllr Holden) – “The minibus was very quiet over the summer with just one casual use. However, it is full again for the Hanley School run with 16 children on board. Most of these invoices have been paid by parents but we are just awaiting the last few. The minibus has also just passed its MOT. In other news, we have had Enhanced DBS checks and familiarisation driving for 5 standby drivers and have had a few more volunteers that we will shortly be processing. We plan to launch our service for Luncheon Club members from 17<sup>th</sup> September, collecting 14 people from around Tewkesbury, Stamford Bridge and Ripple. We are just in final prep for this and now have a dedicated number for this service (07487 423413). Once we have</p>

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timings perfected, we will then look at extending this to taking others into Tewkesbury, but timing may be tight. We will let you know how we get on. We are still short of volunteers for this service as we will need both a driver and a passenger assistant for each trip. Posters are up on noticeboards and we have put out a plea on Facebook, but have not received as many volunteers as we would like. If you are able to help get the word out we would very much appreciate it. Finally, we need someone to join the committee to manage the minibus accounts as Bill O'Dell is no longer able to do this".

- b. Village Hall - (Cllr Holden) – All clubs have resumed normal bookings and there have been several private requests. There has been a deal of maintenance and upkeep including: The renewal work on the cleaners store roof is complete the holes patched in the side wall and repair of the leading edge over the corridor canopy. The guttering has been cleaned out. The plastic coated wire on the fence has been replaced. We are currently looking at replacing the movement sensors which have been faulty for a while.
- c. Emergency Committee – (Cllr Horsfall) – No report
- d. Recreation Working Group – (Cllr Bartlam) – No report
- e. Village Green Working Group – (Cllr Nottage) Memorial bench for Bob Pickering has been installed and plaques has been inserted onto other benches. Cllr Holden requested that the Council keeps under review the use of the green for carparking and considers installing more bollard posts
- f. Tree Warden Report – (Dave Lockett) Nothing to report
- g. GWPCA – Notes of a meeting circulated – representative to be appointed – Cllr Horsfall (if by Zoom)

### 430 Finance & Governance

1. To agree payments in August/September and bank reconciliation August  
Payments were agreed as follows:

<b>Payments August</b>	Total	Net	Vat
Website & Bulletin Editor (July)	140	140	0
CLK Media printing costs	395.6	395.6	0
Twyning Village Hall (Meeting Hire Costs)	32	32	0
Jeremy Brooks (grasscutting)	880	880	0
Administration	1033.59	1033.59	0
Office Expenses & Broadband	36	36	0
Minibus Contract Hire	456	380	76
	2973.19	2897.19	76

**The Bank statement was checked by Cllr Murray and reconciled at £12595.20**

2. To receive the budget analysis to end of August

**Expenditure £21798.58 Income £17641.08 was noted**

3. To consider supporting a S106 application for funding for tennis court lighting £2400 or TRAC application for swing seat/tennis court clearance £2400.

Cllr Bartlam explained that the £2400 balance held by TBC would be split by the two groups and proposed the Council agree that TRAC receive £1200 for tennis court improvement against a paid invoice once TBC have confirmed the funding still available and that the Tennis Club may apply for the remaining £1200 for upgrading the tennis court lighting. **Agreed by majority vote.**

4. To appoint an Independent Internal Auditor for 2021/22 accounts (£195) proposed Cllr Holden, seconded Cllr Ellis **Duncan Edwards appointed by unanimous vote**
5. Website Accessibility Compliance – **an audit is being undertaken by the editor**

### 431 New Matters

1. Consider additional safety measures at The Quay following incident of two men almost drowning in the river  
**Clerk to discuss with Council insurers and advise next course of action**
2. Discuss speeding issues in the village and consider whether to install traffic monitoring equipment with a view to introducing speed reduction measures through CIL. Parishes in Gloucestershire have been invited to join a campaign group, 20 is Plenty, which is going to lobby for blanket speed limit in towns and villages.  
**Clerk to obtain quotation for speed monitoring equipment**
3. Kilmore Field – discuss ground conditions and possible solutions – **Cllr Hadley flagged up the problem of debris surfacing on the football field. He will arrange for inspection by the Football Association and obtain advice.**

### 432 Date of Next Meeting/Venue & Format

11<sup>th</sup> October 2021 7.30pm in the village hall

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