

TWYNING PARISH COUNCIL

Clerk: Gill Jennings E-mail: clerk@twyningcouncil.co.uk

ANNUAL PARISH MEETING

MINUTES

Of a meeting held via Zoom on Tuesday 4th May 2021 at 7.30pm.

Present: Cllr Horsfall (Chair) Cllrs Bartlam, Holden, Hadley, Murray, Nottage, Borough Councillors Workman & Syztmiak and 7 members of the public, Clerk/RFO

1. Introduction and welcome by the Chairman

2. Apologies for absence

Cllr Ellis and Cllr Edes were unable to attend

3. Chairman's Annual Report

CHAIRMAN'S ANNUAL REPORT FOR TWYNING PARISH ASSEMBLY 2021

This will be the first time we have held our Parish Assembly without a physical audience. Due to Covid regulations we were not permitted to hold an assembly last year.

Following the departure of Michelle English (to Australia) we appointed and welcomed Gill Jennings as our Clerk and RFO. I am pleased to report that the Internal Audit has been satisfactorily completed. Thank you, Gill for all your work in that connection.

Due to an increase in Council expenditure and depleting reserves it was necessary to increase the precept causing a small additional payment of Council Tax.

The Annual Accounting statements will be available online in June. During the last financial year the Council gave grants to the Church of £1750, TRAC £1000, and £118 to the RBL Poppy Appeal. Grasscutting costs have increased and maintenance of trees on public land were undertaken. The Council has assisted the Emergency Committee administer grant funding for Covid emergency work. Funding from the National Lottery has been received which has enabled the purchase of two new Friendship benches for the village green. The Council absorbed the costs of running and repairing the minibus which has suffered from a lack of income due to Covid. We installed new security bollards on the recreation field and incurred legal expenses in negotiating a new access route. During the year the Council received a CIL payment of £5434 which will be allocated to expenditure on infrastructure

John Irwin who has been a Councillor for many years decided to resign we will hear shortly whether there will be an Election to fill the vacancy or the Council will have power to co-opt a new member. Thank you John for all your support and help while you have been with us, particularly in connection with the Staffing Committee.

During the Pandemic we have been holding our meetings on Zoom and I think we can say we have mastered the art, under the careful Hosting of our Clerk.

The Emergency Committee has been standing by to assist the Twyning Community in any way required but I am delighted that they have not been called upon very often clearly due to the brilliant support given by Relatives, Friends and Neighbours. Well done all.

Our Planning Committee, under the Chairmanship of Peter Hadley has been extremely busy. We have been successful in our objections to two proposed developments in the Village. One near Cherry Orchard Lane and the other in Fleet Lane. Both applications have been refused by Tewkesbury Borough Council Planning Committee, but the Applicants do have a right of Appeal. Currently we are preparing objections to another application to build 55 new homes off Hillend Road (The Nut Orchard). With the help of funds provided by Section 106 from the Persimmon Development at Brokeridge Paddocks the field to the West of TRAC site has been levelled and converted into a Football Pitch. Arrangements for the final management of the pitch are still in the pipeline, but I am hopeful outstanding matters will be resolved shortly. In the meantime the pitch is being used by Twyning Tigers and Twyning Touch Rugby.

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In conclusion I wish to take this opportunity to thank all my colleagues on the Council for all their help, support and knowledge during the last two difficult years. Thanks to Dave Luckett for his work as tree warden and Bob Beetham as footpaths warden and Delta Ferguson for her voluntary work in posting news to the website. Best Wishes to the Twyning Community.

Stay safe.

Jeremy Horsfall. Chairman Twyning Parish Council 30th April 2021

4. Public comments, suggestions and questions are invited

No comments, suggestions or questions were received

5. Updates from Gloucestershire County Councillor and Tewkesbury Borough Councillors

County Councillor report:

1 Covid-19 response

The GCC website is regularly updated inline with Government restrictions and advice for Gloucestershire residents: <https://www.gloucestershire.gov.uk/covid-19-information-and-advice/> For further information on testing, please visit: www.gloucestershire.gov.uk/testing

2 A38 County Boundary to M50 Roundabout RESURFACING – temporary road closure

- For approximately 12 Nights (excl. weekends) between the hours of 19:00 to 07:00.
- The PLANNED start and end dates are currently Monday 10th May to Tuesday 25th May, however keep an eye on the web page detailed below or the signs on site for any short notice changes: www.gloucestershire.gov.uk/resurfacing
- **ACCESS:** In accordance with the Temporary Traffic Order, we are not permitted to allow any person or vehicle to proceed along the closed roads; with the exception of pedestrian access to properties, emergency vehicles, and statutory undertakers responding to an emergency situation.
- **DIVERSIONS:** We have created an official diversion route which will be signposted and is suitable for all vehicles that would normally use the closed road. We appreciate you may know an alternative route, however please be aware alternative routes which are outside of the road closure area are used at driver's discretion.
- **CONTACT US:** please visit our web site: www.gloucestershire.gov.uk/resurfacing
Or email us at highways@gloucestershire.gov.uk

3 98 percent of pupils offered a place at a school of their choice This year a total of 6,441 Gloucestershire children have been offered a primary school place for September, with 98 percent being admitted to one of their preferred schools. 91 percent of pupils received a place at their first preference school. <https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-april-2021/98-percent-of-pupils-offered-a-place-at-a-school-of-their-choice/>

4 County Council contributes £10,000 towards new Commemorative Garden at Gloucestershire Royal Hospital

To remember all those that have sadly lost their lives during the pandemic and to recognise the heroic efforts and sacrifices of NHS staff, carers and other key workers across the county, Gloucestershire County Council has donated £10,000 towards a commemorative garden in their honour.

<https://www.gloucestershire.gov.uk/gloucestershire-county-council-news/news-april-2021/county-council-contributes-10-000-towards-new-commemorative-garden-at-gloucestershire-royal-hospital/>

Thanks

Kevin Cllr Kevin Cromwell

Email Kevin.Cromwell@gloucestershire.gov.uk

Borough Annual Report for Twyning Parish Council

This last year has of course for all of us been a strange and difficult experience.

Along with all Councils normal 'in person' meetings have been replaced by zoom meetings which some of us enjoy more than others but it will be good when we are able to meet again in person.

Despite covid and lock downs we have been kept busy with residents issues which have been often related to planning. The attempt by developers to build in inappropriate places has not eased up this year and as we have seen and are seeing this is happening in Twyning and next to the other part of our ward in Mitton. The Borough can not secure a 5 year supply of houses at the present so this makes it easier

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for developers to win cases, this along with the neighbour plan running out of date, though no fault of the Parish, makes the job of defending areas much harder. We are of course both committed to supporting where we can the Twyning and Tewkesbury Parishes.

It should be noted that Twyning residents have been impressive in their proactive approach to submitting their views on the Borough planning portal particularly regarding the Fleet/Downfield Lane application and currently the Hill View Lane application.

The Borough has been very involved with the distribution of grants to businesses and organisations during the pandemic which has meant staff being reassigned so some areas of service have been a little slower. These grants have been of great benefit to many.

The Borough has also been involved with helping businesses be covid secure and also the High Streets in Tewkesbury and Winchcombe.

We lost our deputy CEO during the year who moved to Cotswold District Council. He has not been replaced as yet and his work has been re-allocated to other senior officers.

The current Mayor Cllr Gill Blackwell served an extra year last May due to covid but should be replaced tonight, if the technology works, by Cllr Andrew Reece. The Council leader and committee chairs will also be either elected or re-elected at this meeting.

The Borough Plan is going through the final stages and it should not be too long before this can be adopted.

The Garden Town project makes slow but steady progress and we both have grave concerns about this in terms of traffic flow and flooding potential. Whilst the overall vision is admirable we are sceptical the made points will be achievable.

You are now able to order bulky waste removal online which is very useful for some and you will also have the option of paperless council tax bills which will help a bit with our environmental impact.

New parking meters will be installed soon in the Borough car parks and these will enable payment by card, phone and cash.

We both live in the ward and love the area we represent so look forward to continue to serve you until the next Borough election in 2023.

Philip Workman Mike Sztymiak

6. Reports are invited from Representatives of community organisations will be added to the Minutes if supplied in writing

Twyning Footpath Team report 30th April 2021

The last twelve months have been totally different to any other period of my coordinating the Twyning footpath team. The footpath team managed to meet on just three occasions the latest being Thursday 29th April when 5 members ventured out to repair two stiles near Bowend and checking the footpath waymarking through Puckrup golf course. Finishing in Hillview lakes fishing grounds where we clear brambles and other overgrowth from around the stiles and checked the public right of way.

The team has managed to attend to reports of damaged stiles along the Shakespeare Avon way between Twyning and Tewkesbury but regret to report that they were later vandalised requiring another visit.

I am in contact with the Public Rights of way officer regarding the hole in the floor of the footbridge situated near The Fleet Inn which their department will be repairing.

I would like to thank the Twyning parish Council for their continuing financial support in paying for the brush cutters to be serviced this year, without this equipment we would not be able to do all the jobs that are requested of the team whom I would also like to thank for volunteering their support and time.

Robert Beetham Footpaths Warden

ANNUAL PARISH MEETING REPORT FROM THE VILLAGE HALL MANAGEMENT COMMITTEE MAY 2021

In concert with all other centres of entertainment and public buildings, Covid-19 closed the Village hall to all activities with the exception of Play Group who restarted in June 2020.

It has therefore, been a very quiet year with all normal club and other activities suspended.

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We have taken the opportunity to have the following improvements made.

The main floor has been completely refurbished and sealed.

All 120 chairs have been steam cleaned

All 120 chairs have had the caps on the legs replaced

Updating the hall electrical circuits and lights has been completed with the replacement of light fitting in the outside storage sheds.

Annual routine inspections have taken place and plans are developing to renew the wire on the roadside fence and to take off the roof of the cleaners store and replace it. At the same time, we hope to some refurbishment of the outside of the building and flat roof.

With the easing of the Covid restrictions to Step 2 we have agreed a contract with Dancetildawn who have now started dance lessons three times a week. Other children groups such as Cubs are due to restart shortly or by the introduction of Step 3.

We hope that Step 4 will arrive as scheduled when the Village hall can reopen fully for our clubs, groups and private parties.

My thanks once again to the Trustees who continue to serve on the Committee and to all the group representatives who provide essential support. I am particularly indebted to Maggie Ball our Treasurer, Christine Skelton our Secretary and Suzanna Hedges who runs the Lottery.

Dave Lockett
Chairman VHMC



Minibus report, 2020-21

It has been a quiet year for the minibus, with long periods of inactivity, but happily it is now back on the road. However, over the past year it has not been possible to offer it to Parishioners for private use.

The school run to Hanley Castle High School resumed in March, before the Easter break and is now doing the twice daily trip. Currently fully booked with 16 students, this will drop over the coming weeks as those in year 13 leave to revise at home. This will leave 3 seats empty for September and 2 of these have already been allocated to new starters at the school.

We have comprehensive Covid-19 measures in place with class/year group bubbles seated together, sanitising gel available and the bus is cleaned daily. All passengers and the driver wear masks for the duration of the trip.

We have been very grateful to the Parish Council for covering lease payments (from September 2020) and a repair bill whilst the minibus has been unable to generate sufficient funds. We were able to secure a £1000 grant from Tewkesbury Borough Council in June.

The committee has seen some changes with 3 leaving and 2 joining. We also have 4 new volunteer drivers who have passed their Enhanced DBS check. They have yet to take the minibus on a familiarisation drive or undergo MIDAS training. This will be scheduled over the coming weeks and months.

Over the past few months, the minibus has passed its MOT, had two new front tyres, had repairs to the rear side casing (an insurance claim against the other driver who was at fault), roof repair (cause unknown) and, understandably, had a flat battery on a couple of occasions.

We still plan to resurrect the idea of offering shopping trips for the elderly among us once we are able and hope this will become a reality later this year.

Sarah Holden

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PARISH ASSEMBLY REPORT 2021

By Chairman of the Twyning Emergency Committee

Introduction

I was asked to act as the Chairman of the Twyning Emergency Committee and agreed to take up the post in September 2019.

Committee Members as of 29/04/2021

Coordinator	Ian Ferguson
Deputy	Dave Lockett
Team Member	Shaun Roberts
Team Member	Richard Morley
Team Member	Joe Bourton
Team Member	Emily Sekulic
Team Member	Julie Jones
Team Member	Liz Orchard
Team Member	Jeremy Horsfall

There have been no Emergencies to from a number of meetings and Emergency Plan I have little to

Covid 19

Covid 19 has proved a challenge for where keen to offer any assistance Emergency phone contact system assistance to people to help pick up prescriptions/offer any shopping help/ offer any other requirements that may have been required.

report for 2019/2020 and apart updating of the Committee report for the last year.

all communities and the committee to anyone in the Village, An was set up by Dave Lockett to offer

Due to lockdown restrictions only, a few instances arose of providing assistance but the phone was monitored throughout the lockdown periods.

The Committee did produce a newsletter which was put on display in the two Village shops and gave contact details of the emergency phone if anyone needed assistance.

Conclusion

The Twyning Village Emergency committee is fully manned, has a new Plan and is in good working order.

Ian Ferguson – Chairman/Coordinator

thefergys@gmail.com Mob – 07896714496.

The Meeting closed at 7.45pm

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M I N U T E S of THE ANNUAL GENERAL MEETING of Twyning Parish Council
held at <https://us04web.zoom.us> on Tuesday 4th May at 8pm

Councillors Present: Cllr Bartlam, Hadley, Holden, Horsfall (Chair presiding at opening), Murray, Nottage
Also Present. Borough Councillors Mike Sztymiak, Philip Workman, Clerk/RFO 5 members of the public

392	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. No requests</p>																								
393	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. Apologies were accepted from Cllr Edes, Cllr Ellis</p>																								
394	<p><u>Declaration of interest/Requests for Dispensation</u> There were no declarations or requests</p>																								
395	<p><u>Appointment of Chairman</u> Cllr Horsfall proposed by Cllr Murray, seconded Cllr Holden, all in favour</p>																								
396	<p><u>Appointment of Vice Chairman</u> Cllr Hadley proposed by Cllr Horsfall, seconded Cllr Nottage, all in favour</p>																								
397	<p><u>Appointment of Committees and Working Groups</u> Appointments were made as follows:</p> <ol style="list-style-type: none"> 1. Staffing Committee (4 members) Cllr Horsfall, Cllr Murray, Cllr Bartlam (vacancy) 2. Planning Committee (5 members) Cllr Horsfall, Cllr Hadley, Cllr Murray, Cllr Nottage, Cllr Ellis 3. Village Green Working Group Cllr Nottage, Cllr Edes (vacancy) 4. Recreation Working Group Cllr Bartlam, Cllr Nottage (TRAC) plus Cllr Hadley 5. Representatives to the Minibus/Village Hall Committees Cllr Horsfall/Cllr Holden 6. Agree Neighbourhood Plan review and appoint council representatives – deferred to Planning Committee 																								
398	<p><u>Business</u></p> <ol style="list-style-type: none"> 1. To agree the Minutes of the Meetings held on 12th and 19th April Proposed as a true record Cllr Holden, seconded Cllr Murray all in favour (Cllr Nottage abstained – not present on the 19th) 2. To receive the Independent Internal Auditor's report and note comments Received and comments noted. Clerk to action. 3. To review the Fixed Assets and Earmarked Reserves as at 31 March 2021 Received and noted 4. To confirm completion of points 1 to 9 of the Annual Governance Statement are correct (Chairman to sign) and ready for submission Agreed by unanimous vote and signed by the Chairman 5. To confirm items 1 to 11 of the Annual Accounting Statement are correct (Chairman to sign) and ready for submission Agreed by unanimous vote and signed by the Chairman 6. To adopt a Communications Policy and Field Hire Policy and confirm that all policies of the Council are up to date and will be kept under review in the financial year Policies proposed for adoption Cllr Holden, seconded Cllr Murray, all in favour 7. To confirm that risks have been assessed and consider the insurance quotation for renewal Confirmed, Insurance renewal quotes circulated. Clerk to accept lower quotation of £679.50 plus admin fee unless a comparable quote is found before the 1st June. 8. To confirm that having at least two-thirds elected members at the last election and a qualified clerk the Council qualifies for use of the General Power of Competence and adopts that power Cllr Horsfall proposed adoption of GPC, seconded Cllr Murray, all in favour 9. To agree any payments in May Payments were authorised as follows: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: left;">Payments May</th> </tr> </thead> <tbody> <tr> <td>DKE Audit Services</td> <td style="text-align: right;">190</td> <td style="text-align: right;">190</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Sinclair (minibus lease)</td> <td style="text-align: right;">456</td> <td style="text-align: right;">380</td> <td style="text-align: right;">76</td> </tr> <tr> <td>Jeremy Brookes (grasscutting)</td> <td style="text-align: right;">880</td> <td style="text-align: right;">880</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Office Expenses & broadband</td> <td style="text-align: right;">46</td> <td style="text-align: right;">46</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Salary</td> <td style="text-align: right;">1118.87</td> <td style="text-align: right;">1118.87</td> <td style="text-align: right;">0</td> </tr> </tbody> </table>	Payments May				DKE Audit Services	190	190	0	Sinclair (minibus lease)	456	380	76	Jeremy Brookes (grasscutting)	880	880	0	Office Expenses & broadband	46	46	0	Salary	1118.87	1118.87	0
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	Community Heartbeat (annual service)	162	162	0
		2852.87	2776.87	0
	<p>10. To revisit allocation of S106 funding for tennis court floodlighting £2400 – Cllrs expressed a wish to allow the grant and project to proceed but were later advised that TRAC were not ready</p> <p>11. To consider quotations for the reinstatement of the Village Green - £2551 had been quoted and was accepted by unanimous vote. This work would be joined to the installation of the new benches.</p> <p>12. To consider S106 conditions 21/00291/OUT - Part Parcel 0025 Hillend Twyning – deferred to Planning Committee meeting. Council to query with County Councillor distribution of school funds from planning gain.</p> <p>13. Receive Working Group reports – none received</p> <p>14. Confirm appointment of Communications Officer - deferred</p> <p>15. Consider a parish council logo & mission statement - deferred</p>			
399	<p><u>Dates of Next Meeting (pending further Covid advice)</u></p> <p><u>Monday 10th May 2021 7pm Planning Committee Meeting (alfresco)</u></p> <p><u>Monday 21st June 2021 7pm Planning Committee 7.30pm Council in the village hall</u></p>			