

TWYNING PARISH COUNCIL

Clerk: Gill Jennings E-mail: clerk@twyningcouncil.co.uk

M I N U T E S (subject to agreement at the next Council meeting) of
A MEETING of Twyning Parish Council
held at <https://us04web.zoom.us> on Monday 9th November 2020 at 7.30pm

Councillors Present: Cllr Bartlam, Edes, Ellis, Hadley, Holden, Horsfall (Chair), Irwin, Murray, Nottage
Also Present: Clerk/RFO, Borough Councillors Szytmiak, Workman and 8 members of the public

323	<p><u>Welcome</u> The Chairman will ask if anyone wishes to record or film the meeting. The Charman welcomed attendees from various locations via Zoom. There were no requests for keeping a recording/film.</p>																														
324	<p><u>Apologies for absence</u> Councillors are reminded to give their apologies in writing to the clerk prior to any meeting. There were no apologies</p>																														
325	<p><u>Declaration of interest/Requests for Dispensation</u> There were no declarations of requests</p>																														
326	<p><u>To agree the Minutes of the meeting held on Monday 12th October 2020</u> The Minutes were proposed as a true record by Cllr Holden, seconded Cllr Edes all in favour</p>																														
327	<p><u>Village Reports:</u> 1. Village Green – works under an easement Cllr Horsfall explained that driveway works to Hazelmere exceeded the conditions in the Deed of Grant. He proposed that the Village Green working group examine this and previous driveways in relation to the various Grants and consider the next action to take. After much discussion Cllr Nottage offered to obtain quotes for repair work to the “parking area” by the Village Inn. Cllr Horsfall had received several complaints regarding overnight parking on the Green. It was agreed that the Clerk should write to residents to explain that this was not permitted. All in favour (Cllr Ellis abstained)</p>																														
328	<p><u>Finance & Governance</u> 1. To agree payments in November – The following payments were agreed:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">395.6</td> <td style="text-align: right;">395.6</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">14-Oct-20</td> </tr> <tr> <td>CLK Media Bulletin</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>TJB Garden Maint - Top Field (Sept)</td> <td style="text-align: right;">135</td> <td style="text-align: right;">135</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">07-Sep</td> </tr> <tr> <td>Sinclair Finance - Minibus lease</td> <td style="text-align: right;">456</td> <td style="text-align: right;">380</td> <td style="text-align: right;">76</td> <td style="text-align: right;">449778188</td> <td style="text-align: right;">12-Oct</td> </tr> <tr> <td>Administration</td> <td style="text-align: right;">940.19</td> <td style="text-align: right;">940.19</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td style="text-align: right;">25-Oct</td> </tr> </table> <p>2. To consider a grant request received from St Mary Magdalene Church, Cllr Horsfall proposed a grant of £1000 as in previous year, Cllr Ellis proposed a grant of £1750, seconded by Cllr Murray, all in favour.</p> <p>3. To agree the bank reconciliation October – The reconciled balance of £28070.55 was agreed. Clerk to contact payees with unrepresented cheques.</p> <p>4. To check expenditure against budget headings October – The expenditure/receipts were noted.</p> <p>5. To receive the draft budget for 21-22 – There was lengthy discussion but until the tax base rate known the impact of any increase could not be assessed. B/F</p> <p>6. GAPTC are offering a new service to review council websites, check for compliance and provide a written report with recommendations. The parish council is keeping its website under review with the aim of improving compliance therefore may wish to consider this service at £45. Cllr Horsfall proposed to appoint GAPTC, seconded Cllr Hadley, all in favour</p> <p>7. Risk Management and Risk Assessments are often a challenge for parish and town councils but are an important side of the work. Came & Co is running a course on 3 December covering play areas, working with volunteers, errors by councils, libel and slander, cyber-crime and exiting Covid 19 lockdown. £15 per delegate Cllr Horsfall volunteered to attend this course. All in favour.</p>		395.6	395.6	0	0	14-Oct-20	CLK Media Bulletin						TJB Garden Maint - Top Field (Sept)	135	135	0	0	07-Sep	Sinclair Finance - Minibus lease	456	380	76	449778188	12-Oct	Administration	940.19	940.19	0	0	25-Oct
	395.6	395.6	0	0	14-Oct-20																										
CLK Media Bulletin																															
TJB Garden Maint - Top Field (Sept)	135	135	0	0	07-Sep																										
Sinclair Finance - Minibus lease	456	380	76	449778188	12-Oct																										
Administration	940.19	940.19	0	0	25-Oct																										
329	<p><u>Progress on Matters from Previous Minutes</u> 1. Internet banking now set up with HSBC. 2. S106 funding request sent to TBC for their consideration/CIL payment received 3. Bockeridge paddocks retention pond – Works required have been reported</p>																														
330	<p><u>Working Group/Councillor Reports:</u> a. Minibus – new front tyres fitted b. Village Hall - no report c. Tree Warden –</p>																														

TWYNING PARISH COUNCIL

Clerk: Gill Jennings E-mail: clerk@twyningcouncil.co.uk

	<p>Basal suckers were cut from some of the trees on the TRAC site and a broken branch removed. The three willow trees at the bottom of the playing field have shed a lot of small branches which require clearing. Basal suckers are also in proliferation round one tree to the rear of the tennis courts and these need removing with a brushcutter. In regards my comment to TBC about the trees on Hill End and at Showborough , the Council Tree Officer responded with the following: "I have previously reported trees on Hill End Road to Highways on behalf of residents who were concerned that they may be a highway danger. Trees that are on a verge are usually Highways responsibility and not Tewkesbury Borough Council but we are of course happy to forward any reports to highways if they come direct to us. With regards to Showborough a Dead and Dangerous notification was issued in November 2018 authorising the owners to remove T13 and remove any dead and dangerous branches overhanging the road on the remaining trees. Again, whilst we are always happy to provide advice, and do so regularly, the safety of trees that are on private land and within private ownership is nearly always the responsibility of the owner of the land on which they grow (there may be exceptions with land tenancy). The tree owner also has a duty under the Occupiers Liability Acts to take reasonable steps to ensure visitors or trespassers on their land are safe. Therefore, if a tree fails and causes damage to a person or property then the tree owner may be liable. The chances of making a claim, however, would usually depend on whether the owner had been negligent; eg, if the tree was obviously unsafe through damage or disease, and they failed to act to prevent the incident occurring. We always recommend that owners of trees should have them regularly inspected by a competent arboriculturist"</p> <ul style="list-style-type: none"> d. Emergency Committee – A new chairman appointed – Ian Ferguson e. Recreation Working Group <ul style="list-style-type: none"> • Council to consider a report from Recreation Working Group and their recommendations on options for Kilmore field/TRAC site <p>Council agreed that the Working Group should now meet with TRAC to discuss the various options and report back to the next meeting. Cllr Horsfall mentioned complaints about a dog being exercised on the top site, further signage was discussed and Cllr Nottage offered to investigate a larger sign. It was however generally agreed that identification of the dog owner was necessary to stop this anti-social behaviour with assistance from the dog warden. Some damage to the field surface has been reported following digging and ramp building.</p>
331	<p>PLEASE NOTE REPORTS FROM COUNTY/BOROUGH COUNCILLORS ARE INVITED IN WRITING AND WILL BE POSTED TO THE WEBSITE</p> <p>The following matters already referred to County Councillor: Request for correct plan re: proposed street lighting and confirmation of the legal framework which requires it Councillor Cromwell was not present.</p>
332	<p><u>Public Participation</u></p> <p>Due to the shortness of time allowed on Zoom please send any queries or comments by email to the clerk so that they may be read out at the meeting.</p> <p>The meeting closed before discussion could take place. A longer meeting time was requested for December in order to consider the budget in more detail.</p>
333	<p><u>Date of Next Meeting/Venue & Format</u> 7.30pm 14th December 2020 via Zoom</p>