

## TWYNING PARISH COUNCIL

Clerk: Gill Jennings E-mail: [clerk@twyningcouncil.co.uk](mailto:clerk@twyningcouncil.co.uk)

MINUTES(subject to agreement at the next Council meeting) of  
A MEETING of Twyning Parish Council  
held at <https://us04web.zoom.us> on Monday 14<sup>th</sup> September 2020 at 7pm

Councillors Present: Cllr Bartlam, Hadley, Horsfall (Chair), Murray,  
Also Present: Clerk/RFO, Borough Councillor Phillip Workman, 6 members of the public

301	<p><u>Welcome</u> The Chairman welcomed everyone attending from various online locations</p>
302	<p><u>Apologies for absence</u> Apologies were accepted from Cllr Holden (committee commitment) Cllr Edes (work commitment) Cllr Nottage, Cllr Irwin (problem logging in) Cllr Ellis was absent</p>
303	<p><u>Declaration of interest/Requests for Dispensation</u> There were no declarations</p>
304	<p><u>To agree the Minutes of the EGM held on Tuesday 8<sup>th</sup> September 2020</u> <b>Proposed for acceptance Cllr Hadley, seconded Cllr Bartlam, all in favour</b></p>
305	<p><u>Any Planning Matters to report (Cllr Hadley)</u> <u>Planning Applications:</u> 19/0081/TWMAJM (District Reference 19/1231/CM) Bow Lane Proposal: Proposed new vehicular access off A38, plus haul road, weighbridge/office, processing plant and equipment (including concrete batching plant), creation of clean water ponds, silt ponds, stock piles and other works and ancillary development associated with the extraction of sand and gravel and import of inert materials with restoration using site derived material to wetlands, nature conservation and agriculture (cross-boundary application with Worcestershire). Location: Land At Bow Farm – comments invited on the additional information submitted <b>Cllr Hadley offered to draft a response for approval by the planning committee</b> 20/00730/FUL DESCRIPTION: Replacement of existing conservatory with oak framed sunroom LOCATION: Bankfield Farm, Woodend Lane, Shuthonger <b>No objection</b> 20/00636/OUT DESCRIPTION: Outline application including access, with all other matters reserved for up to 36 (maximum) residential dwellings for over 55's LOCATION: Parcel 4967 Opposite, Cherry Orchard Lane, Twyning <b>Cllr Hadley offered to draft a response for approval by the planning committee</b></p> <p><u>Planning Decisions:</u> 20/00535/FUL Towmar – Permit</p> <p><u>Planning Law</u> Consider collective response to Planning for the Future White Paper and discuss Twyning NDP <b>Councillors to submit any observations to Cllr Hadley for collation</b></p> <p><u>S278 improvement works – Shuthonger Lane – Council to discuss:</u> Condition (11) was attached to the planning permission for the Persimmon development. As the speed of the road is being decreased to 30 mph, GCC require street lighting (shown in drawing 2462-D-01). However, there is another condition attached to the planning consent stating no street lighting shall be erected on any part of the site (con 23), which was added to the consent from discussions which the Parish Council raised during the planning inquiry. At the last meeting the PC were advised that a further plan was due. The developer has not confirmed this. <b>Pending further information</b></p>
306	<p><u>Working Group/Councillor Reports:</u></p> <ol style="list-style-type: none"> <li>a. Minibus - The minibus is back on the road, taking children to and from Hanley school. There are 15 children on the minibus with one seat vacant. This is because a parent cancelled 2 seats at the last minute making it too late to secure replacements for both. Each family has received a COVID-19 policy that children must adhere to, including allocated seating in 'bubbles', obligatory masks, daily clean/disinfection of the minibus, hand sanitiser station and signage fixed inside the minibus. The minibus has been maintained with replacement parts as required.</li> <li>b. Village Hall – The Committee have agreed smaller user groups may return subject to Covid restrictions.</li> <li>c. Tree Warden – Storm Francis bought down a considerable amount of various sized twigs and one large branch. It is necessary to remove dead branches from two trees on the TRAC footpath, to be undertaken as soon as possible. The Showborough Chestnut trees continue to be a threat to users of the lane. Both Highways and Tewkesbury Borough Council have stated that they will not attend to trees that are on private land. PC to write to the Demarco's Market Garden business (based at The Oakes) to ask them to arrange with the Tree Officer at TBC to inspect and make the trees safe. The trees are subject to TPO's.</li> </ol>

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- d.** Recreation Working Group – Requested that the council consider an extension to the grasscutting contract with J Brookes to include the Kilmore Field at £2105 for period September 2020 to October 2021.  
**Proposed Cllr Bartlam, seconded Cllr Hadley, all in favour**

- 307 Progress on Matters from Previous Minutes
- a. Shuthonger Dog Bin/Noticeboard – now installed
  - b. Internet Banking & Debit card – form for Internet banking received and actioned – HSBC have failed to send an activation code – complaint raised
  - c. Balances of S106 funding for reallocation to projects – consider requests from community groups (Tennis Club) – **Recreation Working Group to consider and bring back a recommendation to the next Council meeting**
  - d. Transfer of the carpark land – Cllr Horsfall reported that the landowner has agreed to allow access over the ransom strip to Kilmore Field. Cllr Horsfall requested permission from the council to now sign the Transfer Agreement for the carpark pending completion of the legal documentation. **This was agreed unanimously.**
  - e. Developer signage – resolved by developer

- 308 Finance & Governance
1. Ratify cost of security bollards – **The cost to date of £2597.98 was agreed by unanimous vote.** Cllr Horsfall suggested that one more lockable bollard was required. **This purchase was agreed by unanimous vote.**
  2. To agree payments in September – **The following payments were proposed by Cllr Murray, seconded Cllr Hadley – all in favour**

Payments September	Chq No	Total	Net	Vat
HMRC 19/20	102010	99.79	99.79	0
Smith of Derby (clock repair)	102011	78	65	13
TJB Garden Services (TRAC area)	102013	360	360	0
Office Expenses	102014	26	26	0
J Brookes Grasscutting Sept	102015	640	640	0
Salary	102016	500	500	0
Salary	102017	443.36	443.36	0
		2147.15	2134.15	13

3. To agree the bank reconciliation August – **The bank balance was reconciled at £19643.88**
4. To check expenditure against budget headings August – Grasscutting was running over budget.
5. Agree to adopt NALC payscales 2020 **Proposed Cllr Horsfall, seconded Cllr Murray, all in favour**
6. Consider any matters to be referred to GAPTC AGM – **Councillors to submit any resolutions to the clerk**

309 PLEASE NOTE REPORTS FROM COUNTY/BOROUGH COUNCILLORS ARE INVITED IN WRITING AND WILL BE POSTED TO THE WEBSITE

The following matters already referred to County Councillor:

1. Progress on pavement resurfacing – Kerbing on the green carried out
2. **19/01084** - Land north of Fleet Lane (52 houses Newland Homes) – council involvement in traffic plans? Cllr Hadley asked Cllr Workman to assist in allowing the parish council to have input into the traffic management plans

310 Public Participation

To consider any parishioner requests/queries received by email

1. Motorbike noise disturbance – enquiries ongoing
2. Cotswold Grange, removal of trees & additional parkhomes (reported to Planning Enforcement)

311 Date of Next Meeting/Venue & Format

Current advice is to continue working from home where possible, this includes council meetings. There is the possibility of hybrid meetings or meetings with safety precautions if considered necessary.

**It was decided to continue by Zoom for the time being:**

**12<sup>th</sup> October 2020 at 7pm**

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