

TWYNING PARISH COUNCIL

Clerk: Gill Jennings E-mail: clerk@twyningcouncil.co.uk

MINUTES

OF A MEETING of Twyning Parish Council
held at <https://us04web.zoom.us> on Monday 11th May 2020 at 7pm

Councillors: Cllr Bartlam, Edes, Hadley, Holden, Horsfall (Chair), Murray, Nottage
Also Present: Borough Councillor Szytmiak, Clerk and 2 members of the public

243	<u>Welcome</u> Cllr Horsfall welcomed all virtual attendees from various locations.
244	<u>Apologies for absence</u> Cllr. Irwin (work) Cllr Ellis (cannot log-in)
245	<u>Declarations of interest/Requests for Dispensation</u> There were no declarations
246	<u>To agree the Minutes of the Meeting held on Monday 20th April</u> Proposed Cllr Murray, seconded Cllr Hadley, all in favour
247	<u>Any Planning Matters to report (Cllr Hadley)</u> Cllr Hadley reported Decided Applications: Two applications have been decided by TBC since the last TPC meeting as follows: 18/00891/FUL - Gubberhill Stables, Brockeridge Common - Amenity Building - PERMIT 20/00153/FUL - Roscynth, Shuthonger - Erection of a single storey rear and side extension – PERMIT Planning Applications: 20/00298/FUL - Mistral, Hillend - rear and side extension to existing house The Council agreed to recommend scrutiny of the additional vehicle entrance proposed for this application as the property lies close to the junction at the top of Hill End Road. GCC highways had previously raised vehicle access issues in 18/00005/FUL where two new dwellings with detached garages were proposed for land Between Mistral And Hilltop. 20/00288/CLE - The Bungalow, Phelps Farm This is a dual application for a certificate of lawful development for continued use as residence with occupiers in breach of agricultural occupancy for 23 years and the inclusion of a separate parcel of land into the residential curtilage of the dwelling. Suggest further research as information in the application does not provide sufficient detail or reasoning for the application. 18/00934/FUL - Tree Tops, Church End Lane, Twyning An appeal has been submitted against the Council's refusal to grant planning permission for Erection of 2 no. self-build two storey dwellings and associated detached garages, and provision of associated vehicular access and landscaping. The appeal is to be decided by an exchange of written statements from the parties followed by an Inspector's site visit. TPC as a consultee has opportunity to comment further to the Planning Inspectorate within five weeks of the appeal start date 05.05.2020.. This is another test of TNDP Policy GD1 where the TBC Decision Notice stated: The proposed development would not represent infilling within the existing built up area of Twyning, would not represent a replacement dwelling, and would not meet any of the other criteria within Policy SD10 of the Gloucester, Cheltenham and Tewkesbury Joint Core Strategy 2011-2031 (2017) or policy GD1 of the Twyning Parish Neighbourhood Development Plan. The proposed development therefore conflicts with policy SD10 of the Gloucester, Cheltenham and Tewkesbury Joint Core Strategy 20112031 (2017) and Policies GD1 and H5 of the Twyning Parish Neighbourhood Development Plan; 2011-2031 (January 2018). The Council agreed to formulate an additional response to reinforce this position for approval at the next TPC meeting. Cllr Hadley drew attention to comments submitted by a resident on 19/01084/OUT - 52 houses north of Fleet Lane raising concerns about the drains
248	<u>Working Group Reports:</u>

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- a. Minibus – Cllr Holden reported that there should be enough funding to support the lease for a further 3 months, she would report if there was a problem
- b. Kilmore Field, TRAC & Playgroup – Cllr Horsfall reported that he had not heard anything further from Persimmon and communication with TRAC and playgroup to be continued.
- c. Village Hall – the floor has been sanded and polished and chair seats are to be replaced
- d. Emergency Committee (Covid-19 response)
5 zones established each with a co-ordinator who is contactable via their personal mobile phone.
We have been able to get this information out primarily by Facebook, but also via the co-ordinators and our 50+ volunteers but many residents also contacted by phone. GCC Help Hub beginning to pass on requests for help. Funding has enabled ppe and communication.
- e. Tree Warden:

Village Green

London Plane – Minor pruning and removal of dead branches. Inspection of suspect limb with no further action required.

Ash – Dead branches removed – damage by grass cutting contractors restored to live growth.

Norway Maple – as Ash above.

Horse Chestnut – uneven lower canopy after grass contractors re-balanced. This was done at no additional cost.

3 x Himalayan Birches. Lower branches lopped above head height.

Quay

Crack Willow - The Unwin reduction was interpreted as a requirement to pollard the willow and this has resulted in the tree looking bare. The willow will with typical vigour, soon bounce back.

TRAC

7 x Limes Formative pruning mainly by crown lifting.

Wych Elm – Lower branches trimmed off.

Mature Ash – On TRAC footpath. Required pollarding at second forks. Work in the canopy revealed advanced decay and a decision was made to reduce further to stimulate new growth. The condition of the base of the trunk will require monitoring.

English Oak – Large amount of dead wood removed high into the canopy.

Ash – at entrance to footpath. Reduced to a single stem.

249

Progress on Matters from Previous Minutes

- a. Shuthonger Dog Bin & Noticeboard – awaiting advice from TBC/GCC
- b. Complaint re: Severn Trent – a draft letter was circulated for approval. **Proposed Cllr Edes, seconded Cllr Holden, all in favour that the Chairman sends the letter as approved**
- c. Internet Banking & Debit card – **Cllr Horsfall to progress with HSBC**
- d. Approval of Model Standing Orders 2019 version - deferred
- e. Enquiry about S106 time limits – **Clerk to chase response from TBC**
- f. VAT Query – now resolved

250

Finance & Governance

1. To agree the payments for May - **Payments as follows were proposed by Cllr Murray, seconded Cllr Hadley, all in favour**

Seton -hand sanitizer (Emergency Comm)	101971	107.99	89.99	18.00
Elite - hi viz vests (Emergency Comm)	101971	56.77	56.77	0.00
Mobile Phone (Emergency Comm)	101971	29.99	29.99	0.00
CLK Media Covid Notices	101971	24.99	24.99	0
CLK Media Emergency Signage	101971	65.60	62.00	3.60
Jeremy Brookes (Grasscutting Greens)	101972	320.00	320.00	0.00
Community Heartbeat (rescue kit)	101973	13.00	13.00	0.00
TJB Garden Services (TRAC mowing)	101974	347.00	347.00	0.00
B Nottage (Mowing Greens in April)	101975	100.00	100.00	0.00
Clerk Expenses	101976	35.12	35.12	0.00
Salary	101977	500.00	500.00	0.00
Salary	101978	444.38	444.38	0.00
Chris Arnold Tree Surgery	101979	1440.00	1200.00	240.00
DKE Audit Services (internal audit)	101980	184.00	184.00	0.00
J Brookes (grasscutting May)	101981	640.00	640.00	0.00
D Lockett Emergency Committee face masks)	101982	117.60	117.60	0.00

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	TK Landscapes (dismantling Heras fencing)	101983	85.00	85.00	0.00
			4511.44	4249.84	261.60
	<p>2. To agree the bank reconciliations Proposed Cllr Murray, seconded Cllr Holden, all in agreement that the following balances were correct: As at 31st March 2020 HSBC £17483.30 Nationwide £35000.00 Handelsbanken £ 1007.56 As at 30th April 2020 HSBC £27211.86 Nationwide £35000.00 Handelsbanken £ 1007.56</p> <p>3. To agree expenditure against budget headings May Proposed Cllr Hadley, seconded Cllr Murray all in agreement that the expenditure to end of May totalling £7902.11 was as anticipated against budget. Cllr Edes requested that the TRAC grasscutting costs be checked for value for money.</p> <p>4. To receive the Independent Internal Auditors Report and consider any recommendations The Council were in agreement with the report.</p> <p>5. External Audit Arrangements – The AGAR would be presented to council at the next meeting for submission within the required timeframe.</p> <p>6. To consider insurance renewal quotations (due 11th June) – Two quotations had been obtained. Proposed by Cllr Edes, seconded by Cllr Hadley that the quotation from Came & Co be accepted at £487.56, all in favour.</p>				
251	<u>Date of Next Meeting</u> 8 th June at 7pm				
252	PLEASE NOTE REPORTS FROM COUNTY/BOROUGH COUNCILLORS ARE INVITED IN WRITING AND WILL BE POSTED TO THE WEBSITE				
253	COULD PARISHIONERS PLEASE PUT THEIR QUESTIONS AND QUERIES BY EMAIL TO THE CLERK				