

TWYNING PARISH COUNCIL

Clerk: Michelle English 01386 641210 E-mail: clerk@twyningvillage.co.uk

Minutes of the Meeting of Twyning Parish Council held in Twyning Village Hall on Monday 20th May 2019 @ 7.30pm

137	Welcome by the Chair - Cllr Murray welcomed residents and Cllrs to the May 2019 meeting
138	Present. Cllrs Ellis, Edes, Hadley, Murray, Holden, Horsfall & Nottage Apologies for absence - County Councillor and Borough Councillors
139	<ul style="list-style-type: none"> • Nomination for Chairman – Cllr Horsfall was elected as Chair. Proposed by Cllr Holden, seconded by Cllr Murray, Cllr Edes abstained Chair thanked Cllr Murray for his past year in the chair and congratulated him on a job well done. He also welcomed Cllr Ben Nottage onto the Parish Council • Election of Vice Chairman – Cllr Hadley was elected as Vice Chair. Proposed by Cllr Holden, seconded by Cllr Horsfall, all voted in favour
140	Appointment of members to committees <ul style="list-style-type: none"> • Planning Committee – PE, PH, JH, BN, DM • Green working group – RE, BN • Kilmore field working group & TRAC Lease – PE, PH, JH, DM • Minibus working group – SH, JH • Council Members on TRAC Committee – JH, DM • Councillors to carry out Internal Audit - BN • Council Member on Village Hall Management Committee – SH • Emergency Committee – Mark Hartell
141	Register of interest – Completed forms were handed to the Clerk
142	Public participation on agenda items and items of mutual interest <ol style="list-style-type: none"> a. Councillors who declare an interest in matters on the agenda may address the Council. Cllr Holden declared a non-pecuniary interest on agenda item 145a b. County Councillor report to Councillors and residents, and response to questions, none c. Borough Councillors report to Councillors and residents, and response to question, report read out. <p>First of all, apologies for not attending tonight's meeting, we are both attending Mayor Making in Tewkesbury. Thank you for all present who voted for use in the recent Borough election. We are both very pleased with the result and we look forward to working with the Parish and residents for the betterment of the community. The Tewkesbury North and Twyning Ward had the highest turnout of the Borough at 40% so congratulations to those who got engaged locally with the democratic process. The Borough now has a different makeup of Councillors having 23 Conservatives, 8 Liberals, 6 Independents and 1 Green and the Council will meet soon to allocate representation on its various committees. There is nothing of note to report from the Borough as it has, of course, been taken up with the elections for the last month or so but do please contact us if there is anything we can help with at the moment.</p> <ol style="list-style-type: none"> d. Members of the public who wish to raise issues or concerns. It was noted that a resident was happy to see Cllr Sztymiak back
143	Minutes of the meeting of the 8 th April 2019 were approved as a true and accurate record . Proposed by Cllr Edes, seconded Cllr Holden all voted in favour
144	Matters arising from previous meeting <ol style="list-style-type: none"> a. Drainage at Kilmore Field, finished within the week b. Road resurfacing at Shannon Way, nothing to report c. Kerb around the Village Green, still outstanding KC d. Bollards in Fleet Lane, being considered by former councillor, defer till June e. Dog Bin at the Fleet, waiting to be installed John Irwin, defer till June f. Website provider, new website provider discussing with former Cllr, Cllr Holden agreed to get an update

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	g. Kilmore Lane maintenance request, Cllr Horsfall said he was still waiting for copy of deeds and documents from residents before the Parish Council would consider discussing further.
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145	<p>Reports</p> <ul style="list-style-type: none"> a. Minibus <ul style="list-style-type: none"> • Cllr Horsfall agreed to become a trustee for the minibus Charity, to replace Bill O'Dell • The Minibus Agreement was signed by the TPC Chair, TCM Chair, TCM trustee (Cllrs Horsfall, Holden and Mr Nick Allison) <p>Report</p> <p>The minibus is being used more frequently now, covering costs and from September will generate a surplus. In addition to the school run, it was used for 2 weekends and one weekday booking in April. May includes 2 weekend and 2 weekday bookings, and 2 weekend bookings have been made to date for June.</p> <p>Charity status – Charities Commission is very behind - now dealing with January applications, so we are still waiting patiently.</p> <p>Other</p> <p>We have decided to charge a flat fee of £20 for bookings of 2 hours or less. The half day fee of £35 seemed rather excessive.</p> <p>Insurance Excess- Have instituted an alternative to the refundable excess deposit. We are trialling a non-refundable collision damage waiver which should help certain groups. This is £25/first day and £20 subsequent days.</p> <ul style="list-style-type: none"> b. Persimmon development, under 147 c. Kilmore Field/ TRAC Lease / Playgroup Building. Leveling work progressing well, two stage payments have been made. Cllr Horsfall read Kilmore Field working group report, see attached. d. Green working group, bookings and maintenance Austin Healey Club - Sun 2 June, Sun 7 Jul (TBC), Sat 3 Aug, Sun 8 Sep Cider Fest 29th & 30th June e. Village Hall Anticipating hall redecoration in August. To be confirmed. The Constitution is being revised and will be voted on in at the 18th June Village Hall meeting. Terms and conditions for users are also changing slightly, but nothing drastic. f. Emergency Committee, none g. Tree Warden Carried out one inspection of the Parish trees on the green, the quay and around TRAC (with the exception of the area currently being excavated) on the 6th May. There were small branches at the base of the two largest trees on the green, but no hang-ups in any tree. The recent bad weather has had no adverse effect on the trees managed by the PC. 									
146	<p>Finance</p> <ul style="list-style-type: none"> a. Current balances <p>Current Balances:-</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">HSBC Savings as at 30th April 2019</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 25%;">£ 4,349.51</td> </tr> <tr> <td>HSBC Current as at 30th April 2019</td> <td style="text-align: center;">-</td> <td>£20,250.30</td> </tr> <tr> <td>Handlesbanken as at 30th April 2019</td> <td style="text-align: center;">-</td> <td>£15,108.57</td> </tr> </table>	HSBC Savings as at 30 th April 2019	-	£ 4,349.51	HSBC Current as at 30 th April 2019	-	£20,250.30	Handlesbanken as at 30 th April 2019	-	£15,108.57
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Nationwide as at 30th April 2019 - £22,799.54

Handelsbanken as at 14th May 2019 £ 1000.00

Nationwide as at 14th May 2019 £ 1000.00

On 14th May 2019 Cllrs. Murray and Horsfall attended Handelsbanken in Gloucester and authorised the transfer by BACS to HSB account No.81243535 of the sum of £ 14,108.57

Also on 14th May 2019 said Cllrs. attended Nationwide in Malvern, who do not do BACS, and obtained a cheque payable to Twyning Parish Council for £ 21,779.54.

Transaction recorded in Passbook, to be handed to RFO on Monday 20th May 2019.

It was noted Passbook has the name Dave Luckett on page one. Nationwide informed this should be removed as he was no longer a signatory. They were unable to explain but will look into the matter and phone Cllr Horsfall if necessary.

On 16th May 2019 Cllrs Murray and Horsfall attended HSBC at Tewkesbury and paid in the cheque from Nationwide.

Copy Bill Payment authority will be handed to RFO on Monday 20th May 2019.

- b. The payments below were approved. Proposed by Cllr Ellis, seconded by Cllr Edes, all voted in favour

Ref	Payee	Description	Net	VAT	Total	Cheque no
1	Bill O'Dell	One.com	£ 44.91	£ 8.98	£ 53.89	101672
2	Bill O'Dell	CBS	£ 13.00	£ 2.60	£ 15.60	101672
3	SLCC	Membership	£ 76.00		£ 76.00	101673
4	M English	Wages	£ 713.11		£ 713.11	101674
5	M English	Expenses	£ 147.17		£ 147.17	101675
6	Twyning Village Hall	Meeting costs	£ 34.00		£ 34.00	101676
7	John Payne	Fuel – minibus	£ 97.67	£ 19.53	£ 117.20	101677
8	Centigen	Mowing	£ 562.38		£ 562.38	101678
9	Matt Hale	Tree surgeon	£ 100.00	£ 20.00	£ 120.00	101679
10	Zurich	Insurance	£ 558.78		£ 558.78	101680

It was noted that Cllr Ellis questioned the cheque payment to White & Gilbert. Agreed that the Council would revise their financial regulations.

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	11	White & Gilbert	TRAC Survey	£ 190.00		£ 190.00	101681
		TOTALS		£ 2,537.02	£ 51.11	£ 2,588.13	

c. Authorised signatories for bank accounts – Cllr Hadley agreed to become a 3rd signatory on the bank accounts. Make arrangements to visit the necessary banks – Cllr Horsfall, Hadley & Murray

147	<p>Correspondence, Communication & new items</p> <p>1. Persimmon believe that the community car park is to be transferred to the Parish Council for ongoing management and maintenance. To be considered – at the moment we don't know if we want to use the 12 parking spaces on Brockerage carpark.</p> <p>It was agreed to put on hold until we know what is going to happen to Kilmore Field.</p> <p>2. Request for access from the site to Kilmore Field – it is noted that there was no agreement for this in the planning application, however it may be considered once an agreement has been made about Kilmore Field.</p>
148	<p>Public Comments</p> <ul style="list-style-type: none"> • There appears to be a question of over leasehold / freehold ownership on certain properties on the Persimmon development • Two vacancies exist on the Parish Council
149	<p>With nothing further to discuss the meeting closed at 8.45</p> <p>Date of next meeting - 10th June 2019 at 7.30 pm in the Village Hall</p> <p>Planning meeting to start at 7pm</p>

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Signed

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Date