

## TWYNING PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 14<sup>th</sup> January 2019 at 7.30pm in

Twynning Village Hall

### Item

93	The Chair welcomed Councillors and members of the public.
94	Apologies for absence, Cllr O'Dell & BC Terry Spencer Present, Ellis, Edes, Irwin, Horsfall, Murray, Hadley, Holden, Wilcox, CC Cromwell & the Clerk
95	Declarations of Interest - none
96	Public participation on agenda items and items of mutual interest . None <ul style="list-style-type: none"> <li>a. Councillors who declare an interest in matters on the agenda may address the Council</li> <li>b. County Councillor report to Councillors and residents, and response to questions Not much to report due to the Christmas period, County Council have set the Precept with an increase of 2.9% Council Tax rise which will be an increase of £5.13 on band D properties. Kerbing around the Green is still outstanding, Cllr Cromwell promised to provide a date before the next meeting. HGV signs outstanding which Cllr Cromwell will look into.</li> <li>c. Borough Councillor report to Councillors and residents, and response to question. The Parish Council passed on their best wishes to BC Spencer.</li> <li>d. Members of the public who wish to raise issues or concerns. Mr Dave Lockett announced he will be standing down from certain village warden duties and concentrating on the Village Hall. The Chairman thanked Mr Lockett saying that the Parish Council and the Parish were extremely grateful for all his hard work over the years.</li> </ul>
97	The minutes of the meeting 10 <sup>th</sup> December 2018 were signed as a true and accurate. Proposed by Cllr Horsfall, seconded by Cllr Edes, all voted in favour.

98	<p>Reports</p> <p>a. Minibus update</p> <p>The minibus is now administered by Nici Khor who is responsible for all bookings and the general running of it. The working group is very grateful for her active participation and for taking over the reins from Paul Wilcox. Currently waiting for the invoice from the insurance company for the cost of repair to the minibus window which Persimmon have agreed to cover the cost of.</p> <p>General hire income for :- December 2018 - £42.50 January to date it is £75.50 with a further booking with Explorers the weekend 12<sup>th</sup>/13<sup>th</sup> which will be £120 plus fuel.</p> <p>Invoiced and received payment from parents for the Hanley school run for January to mid April with a total of £1,707.20. This is for 10 children. Depending on numbers of children accepted into Hanley for the new school year, we expect the bus to be fully booked from September.</p> <p>All drivers have passed their DBS check.</p> <p>The breakdown of the minibus was discussed at length. It was felt that there is a fault with the minibus and the bill should not be paid until the Parish Council had agreed it at the next Parish Council meeting.</p> <p>If the Garage insist there is no problem with the vehicle request a letter confirming their view and consider amending the terms and conditions of user Cllr Wilcox agreed to investigate the fault further and look on google if any other similar faults had been reported.</p> <p>b. Persimmon development</p> <p>Mr Lockett has notified all residents that he is no longer responsible for the liaison group and they should form their own committee to liaise with the management company and the Parish Council. All services are now in, by the end of February the works will be complete.</p> <p>Severn Trent - 57 properties have now been connected to the Sewer. A38 has been dug up in order to connect</p>
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74 caravans. Surface water is still a problem which is draining into the foul sewer. Severn Trent are still unsure what the problem is. Clerk to investigate as to how many Caravans have residential status.

- c. S106 Working Group  
Good news is TBC has approved work on Kilmore Field & Radiators in the Village Hall.
- d. Kilmore Field & TRAC Lease, meeting this week of working group to report back to February meeting
- e. Green working group, no issues to do with the use of the green.
- f. Village Hall, February half term all lights will be changed, updated and radiators will be changed. Looking to replace the cooker and dishwasher
- g. Emergency Committee  
Mr Lockett has handed the chairmanship over to Mark Hartell but will remain on the committee

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### Finance

- a. Current balances
  - Savings account - £14,342.44
  - Current account - £14,306.29
  - Handelsbanken - £15,108.57
  - Nationwide - £22,755.93
- b. January 2019 payments were approved – proposed by Cllr Holden, seconded Cllr Wilcox, all voted in favour

Ref	Payee	Description	Net	VAT	Total	Cheque no
1	Rialtas Business Solutions	Accounting software	£ 119.00	£ 23.80	£ 142.80	101639
2	G Critchley	Minibus	£ 704.00	£ -	£ 704.00	101640
3	John Panes	Minibus fuel	£ 153.75	£ 30.75	£ 184.50	101641
4	N Khor	Minibus number plates	£ 20.00	£ -	£ 20.00	101642
5	M English	Wages & Expenses	£ 756.02		£ 756.02	101643
	TOTALS		£ 1,752.77	£ 54.55	£ 1,807.32	

- c. Request for funding for Emergency Committee.  
Following an exercise conducted by Tewkesbury Borough Council and the Gloucester Rural Community Council the committee have identified inadequacies in planning and preparation. The following items are seen to be required.
  1. Printing on the back of yellow bibs that have already been acquired
  2. Professional signage to facilitate better communication and direction
  3. A number (say 4-6) VHF radios.
  4. A mobile phone signal booster.
  5. Stationery

Project start date: 2018-07-01  
Project end date:

  - Item 1: Bib Printing £80
  - Item 2: Signage £150
  - Item 3: Radio's £60 each
  - Item 4: Signal booster - £165
  - Item 5: Stationery £50
  - Item 7: Contingency/administration £295

The above was proposed by Cllr Horsfall, seconded by Cllr Edes, all voted in favour
- d. The Budget and Precept for 2019/20 were set. Cllr Ellis proposed the Precept remain the same as the previous year (£22,430.00) seconded by Cllr Holden, all voted in favour
- e. Telephone banking, after long delays the Chair and Vice Chair can now do telephone banking. Clerk to obtain bank details from creditors. Cllr Irwin agreed to visit Tewkesbury HSBC branch in order to set

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	himself up for telephone banking. f. Grant application for TPCC – St Mary Magdeline – Cllr Ellis propose an increase in the grant from £1000 per annum to £1200.00 Seconded Cllr Edes, all voted in favour
100	Correspondence & Communication <ul style="list-style-type: none"><li>• State of the Village Green on the east side. – Appendix 1 Cllr Horsfall proposed the Council approach the Open Spaces Society for advice and possible netting. There is a document somewhere (unable to be located) authorising 11 car parking spaces on the Green, however Mr Lockett confirmed that the Parish Council cannot Tarmac the area without Secretary of States approval. It was suggested to reinstate the Bank and Kerb which would not cost much, possibly using soil from Kilmor Field. Cllr Horsfall proposed the Parish Council obtain a quotation from TK landscaping and well as approach Open Spaces, Seconded by Cllr Edes, all voted in favour.</li></ul>
101	Matters arising from previous minutes a. Wayleave agreement – Cllr Horsfall proposed the Clerk invite both the telephone and power company to meet Cllr Edes on site to discuss further. Seconded by Cllr Edes, all voted in favour.
102	Public Comments, none
103	Date of next meeting, 11 <sup>th</sup> February 2019 at 7.30 pm in the Village Hall, Twyning

Signed \_\_\_\_\_

\_\_\_\_\_ Date